

PUTNAM BOARD OF EDUCATION

SECRETARY'S REPORT

March 21, 2017

The Putnam Board of Education met in regular session on Tuesday, March 21, 2017 at the Board of Education Conference Room #12.

Attendance: Carrie Blackmar, Joseph Deery, David Gaudreau, Mary Kozlowski, Michael Morrill, Edward Perron, James Purdon (7:05), Marieanne Viens

Absent: Jeannie Dodd

Others: William J. Hull, Superintendent of Schools; Nancy T. Cole, School Business Administrator; Laura Santos, Recording Secretary

Michael Morrill called the meeting to order at 7:01 P.M.

Pledge of Allegiance

Student Representatives

Lindsay Roberts, Student Representative, gave an update on the current events at Putnam High School.

1. APPROVAL OF MINUTES

The minutes of the February 28, 2017 regular meeting were reviewed. Edward Perron made a motion to approve the minutes as presented. The motion was seconded by David Gaudreau and passed unanimously.

2. CORRESPONDENCE

There were two pieces of correspondence from the Putnam Fire Department Chief and the Putnam Fire Marshall.

3. PRESENTATIONS

Pride of Putnam Awards were given to the following students/staff:

PMS Staff: Angeline Kwasny, Odena Lafreniere

PMS Students: Autumn Allard, Kaylyn Daigneault, Charisma Farrington, Rylee Laperle, Brooke Peloquin, Bethany Smith

PHS Staff: Monica Boudreau, Sarah Pellegrino

PHS Students: Haley Cutler, Michael Lafreniere, Hannah Smith, Noah Tomkins

The Board took a brief recess.

Representative Daniel Rovero and State Senator, Mae Flexer were not able to attend this meeting but will be in attendance for the April meeting.

Wall of Honor Committee Member, Ronald Coderre, updated the Board on the projects of this committee. The names of the first nominees were presented: John Dempsey, Rose Bove Larose, Gertrude Warner, William Mansfield III and Daniel Rovero. A plaque will be made in their honor and will be placed on a special wall in the high school to be determined. Saturday, May 6, 2017 is

the award ceremony. More information will follow. Flyers/Invitations along with tickets will be available for this catered event at a price of \$40.00

High School students from the SADD Program, Doria Daviau, Lauren Deery, Jozzlynn Lewis, Adriana Santos Bravo and Jane Vongvirath, presented to the Board on their program and their recent trip to Washington D.C.

A motion was made to move up on the agenda Item 6g. David Gaudreau made a motion for the Board of Education to contribute \$3,000 towards the continuation of the projects of the Wall of Honor Committee. The motion was seconded by James Purdon and passed unanimously.

4. CITIZEN COMMENTS

There were no citizen comments.

5. REPORTS OF OFFICERS AND STANDING COMMITTEES

a. Committee Meeting Reports

1) Policy Committee

The following policies were recommended for adoption:

James Purdon made a motion to adopt the following policies:

- 1) 5144.1 Policy and Regulation – Students Use of Physical Force (Rescind Current 5144.1)
- 2) 4112.2 Policy – Personnel/Certification (Rescind Current 4112.2)
- 3) 5144 Policy – Students/ Discipline (Rescind Current 5114)

The motion was seconded by Edward Perron and passed unanimously.

Minutes of March 15, 2017 Policy Sub Committee meeting were reviewed.

The following policies were warned for adoption:

- 1) P3280 Gifts, Grants and Bequests and to rescind the current policy keeping the current regulations with modifications
- 2) P5145.4 Americans with Disabilities Act/Section 504 with modifications

2) Facilities Committee

Building Committee Update – Projects and punch list items continue to be worked on. A Capital Budget Plan was presented to the town and many of them will be paid for by grants.

3) Curriculum Committee

Curriculum Sub Committee Meeting was held prior to this meeting. The committee has recommended the following textbooks to be warned for adoption:

Blueprint Reading

Interpreting Engineering 8th Edition, Theodore Branoff, 2016

Introduction to Economics

Economics, 4th Edition, by Robin Wells and Paul Krugman, COPYRIGHT 2015

Forensics

Forensic Science Fundamentals & Investigations 2nd Edition, COPYRIGHT 2016

Introduction to Engineering
Introduction to Engineering Analysis, 6th Edition, by Kirk

Introduction to CAD
Autocad & Its Applications: Comprehensive (2013) by Shumaker

Introduction to Business
BUSN (w/Access Card) 9th Edition, Author: Kelly, ISBN: 9781305497320, Copyright
Year 2017, Cengage Learning

Financial Accounting
Warren, Reeves, Duchac, Financial and Managerial Accounting, 13th Edition. South-
Western, Cengage Learning 2014

4) CABE Events Update
No report.

b. Financial Reports, Nancy T. Cole

Nancy Cole updated the Board on the year-end expenditure report for 2016/2017. An excess cost report and Family Resource Center report were also presented.

c. Superintendent's Report, William J. Hull

Mr. Hull updated the board and discussion was presented on the following items:

- Day on the Hill, March 8, 2017 – Nancy Cole and Bill Hull attended this event. They were able to talk with Representative Rovero and Senator Flexer at great length. It was encouraged that Board members send letters to state legislators with concerns for Putnam and its budget.
- District Accountability Scores were provided to the Board – State categorized Putnam Elementary in category 2 and Putnam Middle and High School in category 3. The district is at or above state average in most accountability standards.
- Staff Appreciation Week – May 1-5, 2017 – Dates from each school will be sent to the Board in order to plan the events.
- Presentation of the Board of Education Budget to the Board of Finance is scheduled for March 27, 2017, 7:00 PM.
- Public Hearing: April 19, 2017, 7:00 PM – PMS Auditorium
- Annual Town Meeting: May 10, 2017, 7:00 PM – PMS Auditorium
- Substitute/Attendance Report – Distributed a report to the Board
- Correspondence regarding ACT Transportation was distributed to the Board.
- Alliance Facilities Grant – The grants approved last month have been submitted.
- Priority List Expenditure 2017 will be presented at the April Board meeting.
- District Collaboration Update – Meeting was cancelled due to a hearing on education bills.
- FRC Budget 2017/18 – Presentation in April
- Audit Recommendation Journal Entry Procedures – It has been recommended by the auditors that a second person should sign off on all journal entries, creating a segregation of duties. Mr. Hull reported that new protocols will be presented to the Board at its April meeting.
- School Monthly Board Reports were included in the Board packet.

d. Mr. Morrill, Board Chairperson

No additional report.

6. **BUSINESS**

a. Continuation of Grants for 2017/18

David Gaudreau made a motion for continuation of grants for the 2017/2018 school year to include Family Resource Center, School Readiness, Quality Enhancement and ESEA Consolidated Grant Application Package (includes Title I, IIA, IID, III, IV, V, Perkins, IDEA Part A & B), Priority, Alliance, School Accountability and Extended School Hours. The motion was seconded by Edward Perron and passed unanimously.

b. Authorization for Superintendent to Apply for All Grants

Edward Perron made a motion to authorize the superintendent to apply for all grants. The motion was seconded by James Purdon and passed unanimously.

c. Contacting Legislator Letter(s)

This item was discussed under 5c.

d. District Budget 2017/18, Presentation to Board of Finance

Mr. Hull will be at the Board of Finance meeting to be held on March 27, 2017.

e. Set Dates for Nurse Union Negotiations

The Board discussed dates for nurse union negotiations. Dates will be offered to the union representatives and meetings will be scheduled.

f. Approval of RFP for Aerial Work Platform

James Purdon made a motion to award the Aerial Work Platform to DC Rentals of Branford, CT in the amount of \$19,568 as presented. The motion was seconded by Edward Perron and passed unanimously.

g. Approval of Supplemental Funding for Wall of Honor

Item was moved up on the agenda.


h. Citizens Comments

There were no citizen comments.

ADJOURNMENT

James Purdon made a motion to adjourn. The motion was seconded by David Gaudreau and passed unanimously. The meeting adjourned at 9:21 P.M.

Respectfully Submitted,



Michael Morrill, Board Chair