

# **PUTNAM BOARD OF EDUCATION**

## **SECRETARY'S REPORT**

**January 16, 2018**

The Putnam Board of Education met in regular session on Tuesday, January 16, 2018 at the Joseph V. Pempek Memorial Conference Room.

Attendance: Carrie Blackmar, Jeannie Dodd, Lauren Konicki, Michael Morrill, James Purdon, Marianne Viens, Jill Zangerl

Absent: Mary Kozlowski, Edward Perron

Others: William J. Hull, Superintendent of Schools; Nancy T. Cole, School Business Administrator; Laura Santos, Recording Secretary

Michael Morrill called the meeting to order at 7:00 P.M.

### **Pledge of Allegiance**

**Student Representative** – Doria Daviau, Putnam High School student, updated the Board on the most current events of the high school.

#### **1. APPROVAL OF MINUTES**

The minutes of the December 19, 2017 regular meeting were reviewed. James Purdon made a motion to approve the minutes. The motion was seconded by Marianne Viens and passed unanimously.

#### **2. CORRESPONDENCE**

There was no correspondence.

#### **3. PRESENTATIONS**

Pride of Putnam Awards were given to the following students and staff:

PMS: Ayvryl Brytowski, Ramaya Talabert, Alishia Thompson, Guinevere Weiker

PES: Curtis Prochowski, Lilah Moran, Mateo Sanchez, Jessie Williams

The Board took a brief recess.

Adam Bender, Putnam Elementary School Math Specialist and two students gave a presentation regarding the Mathematics program, Go Math!

#### **4. CITIZEN COMMENTS**

There were no citizen comments.

#### **5. REPORTS OF OFFICERS AND STANDING COMMITTEES**

##### **a. Committee Meeting Reports**

##### **1) Policy Committee**

A meeting will need to be scheduled in the near future.

2) Facilities Committee

Building Committee Update – Mr. Purdon informed the Board that punchlist items continue to be worked on and will hopefully be completed within the next few months.

3) Curriculum Committee

The committee met tonight to review Math textbooks for the middle school. Carrie Blackmar made a motion to warn for adoption *Go Math!* for grades 7 and 8, seconded by Marieanne Viens. All members were in favor. The committee recommended the hardcover version.

4) CABE Events Update

Legislative breakfast is January 22<sup>nd</sup> at the Brooklyn Middle School beginning at 7:00 A.M. Information will be included in the weekly summary.

b. Financial Reports, Nancy T. Cole

Nancy Cole updated the Board on the year-end expenditure report for 2017/2018. An excess cost report, Family Resource Center report and School Facilities Account report were also presented.

c. Superintendent's Report, William J. Hull

Mr. Hull updated the board and discussion was presented on the following items:

- Budget Preparation for 2018/19 – Reminder of January 18<sup>th</sup> Budget Workshop
- Alliance/Priority Grant – Mr. Hull was informed that the district will be receiving Alliance and Priority Grant funds this year. Exiting out of Priority, but Alliance will remain for 2018/19. A grant needs to be written shortly and money needs to be spent by June 30, 2018.
- Department Quarterly Reports were distributed with the Board packet.
- School Monthly Reports were distributed with the Board packet.

d. Mr. Morrill, Board Chairperson

Mr. Morrill thanked the administrators for covering the district while Mr. Hull was away. Board sub committees need to be reconstituted. The board members volunteered for various committees. A new list will be updated.

**6. BUSINESS**

a. Putnam High School Wall of Honor Committee Request for Funding

James Purdon made a motion for the Board to give \$3,000 to the Wall of Honor Committee per their request. The motion was seconded by Lauren Konicki and passed unanimously.

b. Field Trip, Putnam Middle and High School, Cheerleading Squad to Perform During Intermission at the Providence Bruins Game, February 18, 2018

Mr. Hull advised the Board of the planned middle and high school cheerleading squad trip to perform during intermission at the Providence Bruins Game, February 28, 2018.

f. Citizens Comments

There were no citizens comments.

The Board took a brief recess at 7:55 PM.

Jeannie Dodd made a motion to go into Executive Session at 7:59 P.M. for the purpose of discussing the Memorandum of Understanding, PES Assistant Principal and Personnel Issues. Superintendent Hull and Ms. Cole were invited to attend.

Jeannie Dodd made a motion to exit executive session at 8:29 P.M.

Jeannie Dodd made a motion to approve the Memorandum of Understanding between the Putnam Board of Education and the Putnam Administrators Association, Elementary School Assistant Principal as presented in executive session. The motion was seconded by James Purdon and passed unanimously.

**ADJOURNMENT**

Jeannie Dodd made a motion to adjourn. The motion was seconded by Lauren Konicki and passed unanimously. The meeting adjourned at 8:30 P.M.

Respectfully Submitted,

Jeannie Dodd, Board Secretary