

PUTNAM BOARD OF EDUCATION

SECRETARY'S REPORT

November 21, 2017

The Putnam Board of Education met in regular session on Tuesday, November 21, 2017 at the Board of Education Conference Room #12.

Attendance: Carrie Blackmar, Jeannie Dodd, David Gaudreau, Michael Morrill, Edward Perron, James Purdon, Marieanne Viens, Jill Zangerl

Absent: Mary Kozlowski

Others: William J. Hull, Superintendent of Schools; Nancy T. Cole, School Business Administrator; Laura Santos, Recording Secretary

Michael Morrill called the meeting to order at 7:30 P.M.

Pledge of Allegiance

Student Representative – Doria Daviau, Putnam High School student, updated the Board on the most current events of the high school.

1. APPROVAL OF MINUTES

The minutes of the October 17, 2017 regular meeting were reviewed. James Purdon made a motion to approve the minutes. The motion was seconded by David Gaudreau and passed unanimously.

2. CORRESPONDENCE

A letter from the State of Connecticut Department of Emergency Services and Public Protection along with a Putnam Ethics Commission Complaint from Mr. David Denome was part of the Board packet.

3. PRESENTATIONS

Pride of Putnam Awards were given to the following students:

PHS: Azalei LaBonte, Molly McKeon, Christopher Plante

Staff: Marianne Greenwood, Joseph Martineau

Dr. David Gaudreau was recognized for his twelve years of dedicated service to the Putnam Board of Education.

4. CITIZEN COMMENTS

There were no citizen comments.

5. REPORTS OF OFFICERS AND STANDING COMMITTEES

a. Committee Meeting Reports

1) Policy Committee

A motion was made by Jeannie Dodd to move this item to the Business Section. The motion was seconded by Edward Perron and passed unanimously.

- 2) Facilities Committee
Building Committee Update – James Purdon informed the Board that the Tour of the High School went very well and that the punch list items are still being worked on.
 - 3) Curriculum Committee
A motion was made by Jeannie Dodd to move this item to the Business Section. The motion was seconded by Edward Perron and passed unanimously.
 - 4) CABE Events Update
Members of the Board who attended the CABE/CAPSS Convention shared the information from this year's convention that was held on November 17 & 18.
- b. Financial Reports, Nancy T. Cole
Nancy Cole updated the Board on the year-end expenditure report for 2017/2018. An excess cost report and Family Resource Center report were also presented.
- c. Superintendent's Report, William J. Hull
Mr. Hull updated the board and discussion was presented on the following items:
- Holiday Giving Campaign is a Putnam Staff Initiative. Information was included in the Board packet.
 - Teacher of the Year Ceremony – Mr. Hull attended the ceremony at the Bushnell with Marisa Stankiewicz, Putnam Teacher of the Year.
 - Regional Collaboration/Collaboration with Thompson – Superintendent's Group met to begin bringing districts together to provide combined services in order to save money on such things as professional development. Mr. Hull, Mrs. Maynard and Mrs. Drew met with Thompson counterparts to begin the discussion.
 - Technology Plan – New plan is being put together.
 - Safety and Security Plan – A sample of the newly updated safety and security plan booklet that is provided to all classrooms/staff was distributed to the Board.
 - Alliance Priority Grant – Information regarding the amount is forthcoming from the State Department of Education.
 - Purchase of Math Textbooks – Books will be ordered.
 - TEAM – The state has cut off all funding for the TEAM program. TEAM was Connecticut's new teacher induction program. The cuts included money to pay for district mentors. EASTCONN may continue the program, but this continuation will not include reimbursing districts for mentor stipends.
 - Power Outage – The Town Administrator, Mary Calorio, was extremely helpful in getting the school's power restored during the October storm.
 - Robotics – PMS Robotics Team took first place at a recent regional competition moving on to the state competition.
 - Mr. Hull thanked everyone who worked to make the Open House a success, especially Mrs. Vetrovec.
 - Personnel Report was included in the Board packet.
 - School Monthly Reports were distributed with the Board packet.
- d. Mr. Morrill, Board Chairperson
No additional report.

6. BUSINESS

Items moved from 5a:

James Purdon made a motion to adopt the following policies and to rescind previous policies associated with:

- 4118.51; 4218.51 Social Media
- 5113 Attendance
- 4131 Staff Development
- 6146 Graduation Requirements
- 5144.1 Use of Physical Force (regulations will be done at another time)

The motion was seconded by Edward Perron and passed unanimously.

Carrie Blackmar made a motion to approve the addition of the Music Technology I Course. The motion was seconded by Marieanne Viens and passed unanimously.

James Purdon made a motion to approve the purchase of the Integrated Math I-III Textbook by Houghton Mifflin as presented. The motion was seconded by Jill Zangerl and passed unanimously.

a. State Budget Implications

Mr. Hull presented the Board with an overview of the Analysis of 2018 Education Funding and various additional costs to the school district.

b. Set Budget Dates

A dinner meeting was planned for January 18, 2018 at 6:30 PM, to be held in the Board of Education Conference room with the Board and Administrators and Department Heads.

c. Athletic Field Reconfiguration

Information in the Board packet was reviewed and further information will be provided by Mr. Bousquet and Mrs. Calorio at the December meeting.

d. Approval of Title IV Grants

David Gaudreau made a motion to fund \$10,000 for the Title IV program. The motion was seconded by Jeannie Dodd and passed unanimously.

e. Memorabilia Committee

Mr. Hull informed the Board that historical items have been found in this building and that a committee is being formed to look at these items and make decisions on displaying them. Marieanne Viens volunteered to be on this committee.

f. Wall of Honor Committee

The Committee is now accepting nominations for the May 5th Induction Ceremony. Two liaisons from the Board are requested by the committee; Carrie Blackmar and Edward Perron volunteered to be liaisons.

g. Paraprofessional of the Year

A program similar to the Teacher of the Year will be introduced for Paraprofessionals. Mrs. Sansoucy will chair the committee.

h. Third Party Administrator

James Purdon made a motion to change the 403B and 457 Plan Administrator from Voya to Omni. The motion was seconded by David Gaudreau and passed unanimously.

i. Citizens Comments

There were no citizens comments.

ADJOURNMENT

David Gaudreau made a motion to adjourn. The motion was seconded by Edward Perron and passed unanimously. The meeting adjourned at 9:00 P.M.

Respectfully Submitted,

A handwritten signature in blue ink, appearing to read 'Jeannie Dodd', is written over a horizontal line.

Jeannie Dodd, Board Secretary