

# **PUTNAM BOARD OF EDUCATION**

## **SECRETARY'S REPORT**

**September 19, 2017**

The Putnam Board of Education met in regular session on Tuesday, September 19, 2017 at the Board of Education Conference Room #12.

**Attendance:** Carrie Blackmar, Jeannie Dodd, David Gaudreau, Mary Kozlowski, Michael Morrill, Edward Perron, James Purdon, Marieanne Viens, Jill Zangerl

**Others:** William J. Hull, Superintendent of Schools; Nancy T. Cole, School Business Administrator; Laura Santos, Recording Secretary

Michael Morrill called the meeting to order at 7:00 P.M.

### **Pledge of Allegiance**

**Student Representative** – Doria Daviau, Putnam High School student, updated the Board on the most current events of the high school.

#### **1. APPROVAL OF MINUTES**

The minutes of the August 15, 2017 regular meeting were reviewed. David Gaudreau made a motion to approve the minutes. The motion was seconded by Edward Perron and passed unanimously.

#### **2. CORRESPONDENCE**

A letter from CABA acknowledging receipt of the resolution for the delegate assembly in November was distributed. A letter from the State Department of Education regarding Civil Rights Compliance Notification was also distributed.

#### **3. PRESENTATIONS**

New Teachers along with the Teacher of the Year were introduced to the Board of Education:

**PES:** Danielle Bristol, Amy Camassar, Kathryn Krol, Pamela McDonald, Emma Moore, Arielle Oemcke, Chelsea Scanlan

**PMS:** Michelle Reyes

**PHS:** Alexandra Briden, David Pelaggi

Teacher of the Year: Marisa Stankiewicz

#### **4. CITIZEN COMMENTS**

There were no citizen comments.

#### **5. REPORTS OF OFFICERS AND STANDING COMMITTEES**

##### **a. Committee Meeting Reports**

##### **1) Policy Committee**

Minutes of the September 11, 2017 meeting were reviewed. Regulations for Wellness Policy 6142.101 were adopted. A meeting was scheduled for October 2, 2017.

2) Facilities Committee

Building Committee Update – There are still interior and exterior punchlist items to be done. There is a new project manager, Stuart Wiley, who will oversee the remainder of the project toward completion.

3) Curriculum Committee

Jeannie Dodd made a motion to adopt Integrated Mathematics I-III Course to begin in January of 2018 if possible. The motion was seconded by Marieanne Viens and passed unanimously.

4) CABE Events Update

Please inform Laura Santos if you plan to attend the CABE/CAPSS convention on November 17 and 18. If anyone is interested in being a delegate for the assembly, please notify Mr. Hull.

b. Financial Reports, Nancy T. Cole

Nancy Cole updated the Board on the year-end expenditure report for 2017/2018. An excess cost report and Family Resource Center report were also presented. Discussion followed regarding rebate for energy.

c. Superintendent's Report, William J. Hull

Mr. Hull updated the board and discussion was presented on the following items:

- Opening of School – All aspects of the beginning of school have gone smoothly.
- Professional Development ACES - Donna Maynard, Curriculum Director, coordinated all professional development for August 29<sup>th</sup> professional development for teachers. The training program was excellent and focused on traumatic events in student's lives. More programs will follow.
- NECASA Location – Mr. Hull is waiting for a decision from NECASA Board of Directors.
- Enrollment 2017/18 – A minor drop of 1% in enrollment from last year. Official data will be available after October 1.
- School Climate Surveys – Enclosures in Board packet and more discussion will take place in October.
- VoAg Enrollment – Discussion has taken place with Killingly Administrators regarding enrollment.
- Magnet School Transportation – There is no longer transportation provided to magnet schools from Putnam. EASTCONN is now providing the transportation.
- LED Lighting – School Facilities department replaced lighting in the district to LED.
- Web Master – A job description will be drafted and will be brought to the Board for approval in October.
- State Budget Update - The budget is still not approved; may have adverse effects on the district.
- High School Tours – Mr. Hull has been giving tours to several of the high school reunion committees. They have been grateful for the tours and impressed with the new building.
- High School Open House – Will be scheduled when the renovation project is complete.
- Putnam Administrators' Association Contract – When the contract has been on file for thirty days with the town clerk, it will become official/final.
- School Monthly Reports were distributed with the Board packet.

d. Mr. Morrill, Board Chairperson

No additional report.

## 6. BUSINESS

a. Approval of 2018 Board of Education Meeting Dates

Jeannie Dodd made a motion to approve the Board of Education Meeting Dates for 2018. The motion was seconded by James Purdon and passed unanimously.

b. CABE Leadership Award

Board members will sign the application for the CABE Board Leadership Award and will be forwarded to CABE to meet the deadline of October 6<sup>th</sup>.

c. Memorial Park

Mr. Hull is still waiting to hear from the town to ensure that the park meets zoning requirements.

d. NECASA Location

Was previously discussed on the agenda.

e. Dedication Plaques

A Facilities subcommittee will be scheduled for October 10, 2017 at 6:30 to tour the high school in order to decide on places for the dedication plaques. A Building Committee meeting will take place after.

f. Years of Service Board Members

The following Board of Education Members are being honored at the CABE/CAPSS Convention in November for their years of Service:

Jeannie Dodd (14 years) 12/6/03	David Gaudreau (12 years) 12/6/05
Michael Morrill (12 years) 12/6/05	Edward Perron (10 years) 12/4/07
James Purdon (15 years) 10/21/02	Marieanne Viens (12 years) 12/6/05

g. Citizens Comments

There were no citizen comments.

The Board took a brief recess at 8:15 PM.

Jeannie Dodd made a motion to go into Executive Session at 8:22 PM for the purpose of discussing and approving the following:

- Superintendent's Evaluation

The motion was seconded by James Purdon and passed unanimously.

James Purdon made a motion to come out of Executive Session at 8:35 PM. The motion was seconded by David Gaudreau and passed unanimously.

## ADJOURNMENT

James Purdon made a motion to adjourn. The motion was seconded by David Gaudreau and passed unanimously. The meeting adjourned at 8:35 P.M.

Respectfully Submitted,



Jeannie Dodd

