

PUTNAM BOARD OF EDUCATION

Policy Committee Minutes

May 15, 2018

Board of Education Conference Room 15

Present: Jeannie Dodd, Marianne Viens

Others: William Hull, Nancy Cole

The committee met to review the following policies.

1. **Bids and Quotations (3323)**

The committee is recommending the limit for quotations be raised from \$4,999 to \$9,999 and the limit for bids from \$5,000 to \$10,000.

2. **Charging Policy (3542.43)**

The committee reviewed a revised charging policy and increased the charged meal limit from four meals to six meals. There are also some minor language changes being recommended.

3. **Nondiscrimination (0521)**

The words "or status as a Veteran" need to be added to the Nondiscrimination Policy. The forms in the regulations will be revised to include Veteran Status. The Legal Reference will also need to be revised.

4. **Transportation (3541)**

Mr. Hull is recommending the committee consider changes to the regulations for Transportation Policy 3541. The recommendation is that all requests for transportation changes need to be submitted 24 hours in advance, and a response to the request must be made. If there are extenuating circumstances, the request will be brought to the building principal. A draft of the regulations will be brought to the next committee meeting.

5. **Use of Facilities (1330)**

This policy is tabled.

6. **Attendance (5113)**

A copy of the Attendance Protocols was distributed. The Attendance Policy will be revised to include the Attendance Protocols.

The next meeting is scheduled from 6:00 to 6:40 PM on June 19, 2018.

The meeting adjourned at 6:33 PM.

Respectfully submitted,



Jeannie Dodd
Chairperson