

# **PUTNAM BOARD OF EDUCATION**

## **SECRETARY'S REPORT**

**March 19, 2019**

The Putnam Board of Education met in regular session on Tuesday, March 19, 2019 in the Joseph V. Pempek Memorial Conference Room at Putnam High School.

Attendance: Carrie Blackmar, Jeannie Dodd, Lauren Konicki, Michael Morrill, James Purdon, Marieanne Viens, Jill Zangerl

Absent: Edward Perron

Others: William Hull, Superintendent of Schools; Nancy T. Cole, Business Administrator; Laura Santos, Administrative Assistant

### **Pledge of Allegiance**

**Student Representative** – Kira Fontaine provided a report on high school news and activities.

### **Board of Education Appreciation**

The Board was presented with a token of appreciation from Mr. Hull for all they do for Putnam Public Schools throughout the year in recognition of Board Appreciation month.

#### **1. APPROVAL OF MINUTES**

James Purdon made a motion to approve the minutes of the February 26, 2019 regular meeting and the March 12, 2019 special meeting minutes. The motion was seconded by Marieanne Viens and passed unanimously.

#### **2. CORRESPONDENCE**

There was no correspondence.

#### **3. PRESENTATIONS**

The Pride of Putnam Award was given to the following staff members and students of Putnam Middle and High School:

PMS Students: Giana Cinque, Troy Cyr, Atiana Estes, Cole Kubilis, Savannah Loiselle

PHS Staff: Pamela Cody, MaryAnn Paglione, Ellen Pellegrini

PHS Students: Chad Flick, Ewa Sekula

The Board recessed from 7:20-7:25 PM.

Kristine Drew, Special Education Director, and Donna Maynard, Curriculum Director, gave a presentation to the Board on Cognitive Behavioral Intervention Therapy for Schools and Bounce Back (CBITS). Discussion followed.

#### **4. CITIZENS COMMENTS**

There were no citizens' comments.

## 5. REPORTS OF OFFICERS AND STANDING COMMITTEES

### a. Committee Reports

#### 1) Policy Committee

- a) The Subcommittee met prior to this meeting. The committee will meet again briefly before the April Board meeting. The Graduation policy will need to be modified to show that current students are under the previous graduation policy. The next full committee meeting will be on May 21, 2019. Minutes of the February 26, 2019 meeting were approved. Adoption of policies will take place under Business.

#### 2) Facilities Committee

##### a) Building Committee Update

The next meeting is scheduled for April 9, 2019. The courtyard is the last part of the project to be finalized. It is scheduled to be completed during the April vacation period. Some very minor other issues are still pending. Contracts are being finalized with Greenskies, the company chosen for the solar project.

#### 3) Curriculum Committee

The next committee meeting will be April 23, 2019. Adoption of courses/textbooks will take place under Business.

#### 4) CABE Events Update

The CABE Day on the Hill is scheduled for tomorrow, beginning at 8:30 AM at The Bushnell in Hartford. Mr. Hull, Jeannie Dodd and Nancy Cole are planning to attend. Jeannie Dodd distributed a CABE newsletter to the Board.

### b. Financial Reports, Nancy T. Cole

Nancy Cole provided an updated Year-End Expenditure Report for FY 2018-19, an Excess Cost Report and a Family Resource Center Report. A budget package that will be presented to the Board of Finance was part of the Board packet.

### c. Superintendent's Report, William Hull

Mr. Hull informed the Board of the following upcoming events:

- 1) Empty Bowls, March 23, 5:00-6:30 PM, Putnam Elementary School Cafeteria
- 2) Community Focus Group – March 20, 7:00 PM, Joseph V. Pempek Memorial Conference Room
- 3) Presentation of the Budget to the Board of Finance, March 25, 7:00 PM
- 4) Public Hearing, April 10 at 7:30 PM, PMS Auditorium
- 5) Annual Town Meeting, May 8 at 7:30 PM, PMS Auditorium
- 6) Staff Appreciation Week - May 6-10
- 7) Mr. Hull distributed the current district strategic plan to the Board which will be discussed at the April Board meeting.
- 8) At the beginning of the 19/20 school year, the Board needs to move forward with developing a new District Strategic Plan for 2019. Mr. Hull will consult with EASTCONN for facilitating this process. This will be discussed at the April Board meeting.
- 9) Enrollment Projection NESDEC – Data is in the process of being developed.
- 10) Non-Certified (Nonaffiliated) Personnel Compensation – Mr. Hull had round table meetings with members of the non-certified/nonaffiliated personnel group in March. He will present their suggestions regarding their personnel package to the Board in April.
- 11) Putnam Elementary School Boiler Repair – An RFP is being finalized to repair a cracked section of the boiler at Putnam Elementary School.

- 12) Regionalization – Mr. Hull has prepared a whole paper about regionalization that was shared with the URSA/NASA superintendents. He will share it with the Board.
- 13) Mr. Hull asked the Board if they would like him to pursue a long term tuition contract with Pomfret. They agreed. Mr. Hull will provide further information at a later date.
- 14) The School Monthly Board Reports were included in the packet.

- d. Board Chairman Report, Michael Morrill  
No report.

## 6. BUSINESS

- a. Board Appointed as Search Committee  
James Purdon made a motion to appoint the Board as the search committee for a new Superintendent. The motion was seconded by Marieanne Viens and passed unanimously.
- b. Dates for Search Committee  
Mr. Morrill outlined the dates that the Board will need to be present to meet with NESDEC for the search for a Superintendent:  
March 25 – Board meets with NESDEC at 7:00 PM  
March 29 – The applications will be available online for the Board to review  
April 3, 7:00 PM (TBD) – the Board will meet with NESDEC to talk about applications and Develop a pool of candidates to interview  
April 9 & 11 will be reserved for the Board to conduct interviews of candidates from 4-9 PM (TBD).
- c. Acceptance of Resignation of Superintendent  
Jill Zangerl made a motion to accept the resignation of Mr. Hull, Superintendent, for retirement effective August 30, 2019. The motion was seconded by Lauren Konicki and passed unanimously with regrets.
- d. Approval of District Calendar for 2019/2020  
Jeannie Dodd made a motion to approve the district calendar for 2019/2020 as presented. The motion was seconded by James Purdon and passed unanimously.
- e. Continuation of Grants for 2019/2020
  1. Family Resource Center
  2. School Readiness and Quality Enhancement
  3. ESEA Consolidated Grant Application Package (includes Title I, IIA, IID, III, IV, V, Perkins, IDEA Part A & B)
  4. Priority, Alliance, School Accountability, Extended School Hours

James Purdon made a motion to give the superintendent the authority to continue to apply for the above mentioned grants for 2019/2020. The motion was seconded by Lauren Konicki and passed unanimously.

- f. Adoption of the following policies:
  - Social Media Policies and Regulations 4118.51; 4218.51
  - Memorial Park 1180
  - Suspension and Expulsion Policy 5114 to include:
    - ✓ Possession of Marijuana
    - ✓ Vaping
  - Administering Medicine Policy 5141.21

Marianne Viens made a motion to approve the above mentioned policies and regulations (if applicable) and to rescind the old policies associated with 4118.51; 4218.51, 5114 and 5141.21 as presented. The motion was seconded by Jill Zangerl and passed unanimously.

g. Adoption of the following course/textbook:

- PHS Cultures, Connections & Comparisons and the accompanying work texts

Jeannie Dodd made a motion to approve the above mentioned course/textbook as presented. The motion was seconded by Jill Zangerl and passed unanimously.

h. District Certification – Meal Program

A report regarding CEP (Community Eligibility Provision) was distributed to the Board. A vote will be taken at the April Board meeting.

i. Field Trip Advisement

The Superintendent advised the Board of the following field trip.

- 1) Putnam Elementary School, PK, Zoinks Fun Factory, Oxford, MA, April 17, 2019

j. Approval of MOU with ASFSCME Union

Mr. Hull requested tabling this item until the April meeting. The Board agreed.

k. Perpetual Plaques

Mr. Hull requested that the Board take a look at the current building committee plaques that are located on the wall in the gymnasium corridor because the memorabilia committee would like to place their perpetual plaques in this location. This would require relocating the building committee plaques. Once the Board has reviewed this request, it will be discussed further at the April meeting.

l. Citizens Comments (3 minutes allowed for each person)

There were no citizens' comments.

The Board took a brief recess at 8:55 PM.

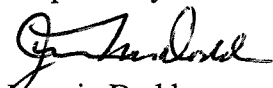
James Purdon made a motion to go into executive session at 9:00 PM for the purpose of discussing Personnel Issues and Negotiations for Putnam Education Association. The motion was seconded by Jill Zangerl and passed unanimously. Superintendent Hull was invited to attend.

James Purdon made a motion to come out of executive session at 9:10 PM. The motion was seconded by Lauren Konicki and passed unanimously.

## 7. ADJOURNMENT

James Purdon made a motion to adjourn. The motion was seconded by Lauren Konicki and passed unanimously. The meeting adjourned at 9:10 PM.

Respectfully submitted,



Jeannie Dodd  
Board Secretary