

PUTNAM BOARD OF EDUCATION

SECRETARY'S REPORT

January 15, 2019

The Putnam Board of Education met in regular session on Tuesday, January 15, 2019 in the Joseph V. Pempek Memorial Conference Room at Putnam High School.

Attendance: Carrie Blackmar, Jeannie Dodd, Lauren Konicki, Jill Zangerl

Absent: Michael Morrill, Edward Perron, James Purdon, Marieanne Viens

Others: William Hull, Superintendent of Schools; Nancy T. Cole, Business Administrator; Laura Santos, Administrative Assistant

Jeannie Dodd called the meeting to order at 7:00 PM. Minutes are advisory of discussions due to a lack of a quorum.

Pledge of Allegiance

Student Representative – Kira Fontaine provided a report on high school news and activities.

1. APPROVAL OF MINUTES

The approval of minutes of the December 18, 2018 meeting will be tabled until the February 26, 2019 meeting.

2. CORRESPONDENCE

There was no correspondence.

3. PRESENTATIONS

The Pride of Putnam Award was given to the following staff members and students of Putnam Middle and High School:

PMS Students: Brady Devlin, Lily Goyette, Ramaya Talabert

PHS Staff: John Allen, Shane Donahue, Amy Beth St. Martin

PHS Students: Anna Ionkin, Sarah, Keith

The Board recessed from 7:15 to 7:20 PM.

4. CITIZENS COMMENTS

There were no citizens' comments.

Item 6b was moved up on the agenda.

Adam Teff, General Manager of TitanGen, gave a presentation regarding the solar project at the middle and high school. Information was distributed to the Board.

5. REPORTS OF OFFICERS AND STANDING COMMITTEES

a. Committee Reports

1) Policy Committee

- a) The Subcommittee met prior to this meeting. The committee will meet again on February 26, 2019.

- 2) Facilities Committee
 - a) Building Committee Update
Mr. Hull updated the Board on the projects pending. The next meeting is scheduled for February 12, 2019. The project is wrapping up. A courtyard is the last part of the project to be finalized. Construction will start on the courtyard in early spring.
 - b) Facilities Committee met on January 9, 2019.
 - 3) Curriculum Committee
The next meeting will be February 26, 2019.
 - 4) CABE Events Update
Jeannie Dodd mentioned that the CABE legislative breakfast will take place on January 23, 2019 in Brooklyn at 7:30 AM. The CABE Day on the Hill is scheduled for March 20, 2019, beginning at 8:30 AM at The Bushnell in Hartford. Board members were encouraged to attend.
- b. Financial Reports, Nancy T. Cole
Nancy Cole provided an updated Year-End Expenditure Report for FY 2018-19, an Excess Cost Report, a Family Resource Center Report and a School Facilities Account Report.
 - c. Superintendent's Report, William Hull
 - 1) The Holiday Giving Campaign was successful as always. 375 children from 175 families were provided with toys and gifts. Mr. Hull commended the administrative team as a whole along with the leadership of Patricia Bryant for the success of this annual event.
 - 2) The Board of Education budget workshop is scheduled for January 23, 2019 at 6:30 PM. The Mayor and Board of Finance have been invited to attend.
 - 3) The current health insurance renewal rate is 7.54%.
 - 4) Tour of PHS - Pomfret and Putnam Students attended an event yesterday and this evening.
 - 5) Wall of Honor is meeting next week to finalize the inductees for this year's class. Induction ceremony will be in late April. More information will follow.
 - 6) Department Quarterly Reports were included in the packet.
 - 7) The School Monthly Board Reports were included in the packet.
 - d. Board Chairman Report, Michael Morrill
No report.

6. BUSINESS

- a. Field Trip Advisement
 - 1) Putnam Middle School Cheerleading Squad Performance, Providence Bruins, February 17, 2019
The above field trip was included as an information item for the Board.
- b. Solar RFP – Project Submittals (Discussion and Recommendation)
Moved up on the agenda. Reference checks are being conducted on the vendors who submitted bids. Approval of the vendor will be added to the February 26, 2019 Board meeting agenda.
- c. Board Communication Committee Template/Set Meeting Date
Tabled until February 26, 2019.

- d. Approval of Capital Budget for 2019-2022
Tabled until February 26, 2019.
- e. Approval of Design for Wall of Honor
Tabled until February 26, 2019.
- f. PEA Negotiations
The PEA has asked for consideration on using the Interest Based Bargaining (IBB) method for their upcoming negotiations. Training will need to be scheduled prior to the start of negotiations.
- g. Citizens Comments
There were no citizens' comments.

The Board took a brief recess at 7:55 PM.

- h. Personnel Issues
- i. Memorandum of Understanding – AFSME Contract
Tabled until the February 26, 2019 meeting.

Jill Zangerl made a motion to go into executive session at 8:00 PM for the purpose of discussing personnel issues. The motion was seconded by Lauren Konicki and passed unanimously. Superintendent Hull was invited to attend.

Jill Zangerl made a motion to come out of executive session at 8:22 PM. The motion was seconded by Lauren Konicki and passed unanimously.

7. ADJOURNMENT

Carrie Blackmar made a motion to adjourn. The motion was seconded by Lauren Konicki and passed unanimously. The meeting adjourned at 8:22 PM.

Respectfully submitted,



Jeannie Dodd
Board Secretary

