

PUTNAM BOARD OF EDUCATION

SECRETARY'S REPORT

October 19, 2021

The Putnam Board of Education met for a regular meeting on October 19, 2021 in the Joseph V. Pempek Memorial Conference Room at 7:00 PM.

Attendance: Carrie Blackmar, Kevin Davis, Michael Morrill (7:20 PM), Christopher Steinbrick, Marianne Viens, Jill Zangerl (7:18 PM), Lauren Konicki, James Purdon

Absent: Margaret McHugh

Others: Daniel P. Sullivan, III, Superintendent of Schools; Nancy T. Cole, Business Administrator

Carrie Blackmar called the meeting to order at 7:00 PM.

Pledge of Allegiance

Student Representative

No Report

1. APPROVAL OF MINUTES

Carrie Blackmar made a motion to approve the September 21, 2021 minutes. The motion was seconded by Jamie Purdon and passed unanimously.

2. CORRESPONDENCE

There was no correspondence.

3. PRESENTATIONS

The building principal Teri Bruce presented Pride of Putnam Awards to six students accompanied by their families. A Two-minute break was taken for photographs.

Carrie Blackmar reconvened the meeting at 7:15 PM.

4. CITIZENS' COMMENTS

There were no citizens' comments.

5. REPORTS OF OFFICERS AND STANDING COMMITTEES

a. Committee Reports

1) Policy Committee Report

Marianne Viens stated they had a meeting to streamline policies, make it easier to access policies and provide clarity to the policies.

2) Facilities Committee Report

No report.

- 3) Curriculum Committee Report
Carrie Blackmar reported they would like to warn for adoption, three new course offerings at Putnam High School. Intermediate Piano, A Capella Ensemble and Clipper Jam Band. We will be looking at equipment available in the three schools and get costs of any additional equipment needed such as outdoor sound equipment that can be utilized for other venues such as Convocation Day, Graduation etc.
- 4) Communications Committee
No report.
- 5) CABE Events Update
No report

- b. Financial Reports, Nancy T. Cole
Nancy Cole updated the Board on the year-end expenditure report for 2021/2022. An excess cost report and Family Resource Center report were also presented.
- c. Superintendent's Report, Daniel P. Sullivan, III
 - 1) Superintendent. Sullivan updated the Board on the beginning of the 2020/2021 school year and the ebb and flow of Covid Cases.
 - 2) Superintendent Sullivan reviewed goals.
 - 3) Superintendent Sullivan updated the Board on the enrollment for the 2021/2022 school year. Enrolment is at 1139 including outplacement.
 - 4) A Personnel Report was included in the packet.
 - 5) The Monthly Board Reports were included in the packet.
- d. Chairperson's Report
No comments.

6. **BUSINESS (For Discussion and Possible Action)**

- a. Proposed Calendar for 2021 -2022
A copy of the Board Goals for the 21/22 School Year was included in the packet.
- b. Discuss Recommendations of the Board Policy Committee
Lauren Konicki made a motion to approve the Board of Education policy committee additions, eliminations, and changes to the district policy manual. The motion was seconded by Michael Morrill and passed unanimously.
- c. Juneteenth Discussion and Possible Action
Superintendent Sullivan recommended adding Juneteenth to the calendar year 2021 – 2022. This will likely impact 12-month employees and students in the event of many snow days. Jamie Purdon made a motion to adopt Juneteenth Day. The motion was seconded by Marieanne Viens and passed unanimously.
- d. Citizen Comments
There were no citizen comments.

7. **ADJOURNMENT**

Christopher Steinbrick made a motion to adjourn. The motion was seconded by Lauren Konicki and passed unanimously. The meeting adjourned at 8:00 PM.

Respectfully submitted,

Jill Zangerl
Board Secretary