

PUTNAM BOARD OF EDUCATION

SECRETARY'S REPORT

January 17, 2023

The Putnam Board of Education met in regular session on January 17, 2023, in the Joseph V. Pempek Memorial Conference Room at 7:00 PM.

Attendance: Tabettha Babcock, Kevin Davis, Jamie Heath, Laure LaBonte, Michael Morrill, Chad Neal, James Purdon, and Christopher Steinbrick, and Jill Zangerl

Others: Kenneth R. DiPietro, Interim Superintendent of Schools; Nancy T. Cole, Business Administrator

Jill Zangerl called the meeting to order at 7:00 PM.

Pledge of Allegiance

Student Representatives

1. APPROVAL OF MINUTES

James Purdon made a motion to approve the December 13, 2022 regular meeting minutes and the January 4, 2023 special meeting minutes. The motion was seconded by Laure LaBonte and passed unanimously.

2. CORRESPONDENCE

There was no correspondence.

3. PRESENTATIONS

The Pride of Putnam Awards were presented by the board. Putnam Middle School students Joe Boudreau, Jude Butler, Henry Kopriva, Jordan Lyon, and Asa Snow were recognized for their accomplishments in Robotics. Putnam Middle School students Mikhail Eroshkin, Leon Johnson, Katie Partlow, and Mya Smith were recognized for winning the best project in the statewide Robotics competition. Putnam Middle School teachers Sue Donnel and Angie Kwasny were recognized for coaching the award-winning Robotics team.

4. CITIZENS COMMENTS

5. REPORTS OF OFFICERS AND STANDING COMMITTEES

a. Committee Reports

i. Policy Committee Report

No report

ii. Facilities Committee Report

No report

iii. Curriculum Committee Report

No report

iv. Communications Committee Report

No report

v. CABA Events Update

The January Legislative breakfast for Area 4 was cancelled.

b. Financial Report

Nancy Cole updated the board on the projected year-end expenditure report for FY 2022-2023. An Excess Cost Report and Family Resource Center Report were also included.

c. Superintendent's Report, Kenneth R. DiPietro

i. District Update

The Interim Superintendent provided information on the following agenda items.

ii. Facilities Checklist

The Interim Superintendent provided a sample of a facilities checklist to use to develop the capital plan.

iii. Personnel Report

An updated personnel report was included in the packet.

iv. School Monthly Board Reports

School monthly reports were included in the packet.

d. Board Chair Report, Jill Zangerl

6. BUSINESS

a. Authorized Signatures Change Form for Child Nutrition Programs

Jamie Heath made a motion to revise the authorized signers of the ED-099 Agreement for Child Nutrition Programs as presented. The motion was seconded by James Purdon and passed unanimously.

b. PMS Gymnasium Floor Replacement

James Purdon made a motion to approve the company and to move forward with the insurance claim to replace the PMS gymnasium floor. The motion was seconded by Christopher Steinbrick and passed unanimously.

c. Renew America's Schools Grant/HVAC Grant and Consultant

James Purdon made a motion to authorize the Superintendent to submit the concept paper for the Renew America's Schools Grant. The motion was seconded by Laure LaBonte and passed unanimously.

Michael Morrill made a motion to authorize the facilities study, not to exceed \$10,000. The motion was seconded by James Purdon and passed unanimously.

d. Presentation of Superintendent's Proposed FY 2023-2024 Budget

The Superintendent presented the proposed budget for FY 2023-2024.

Tabetha Babcock made a motion to enter executive session at 8:39 PM for the purpose of discussing a personnel matter. The motion was seconded by Jamie Heath and passed unanimously. Interim Superintendent DiPietro and Nancy Cole were invited to attend

e. Superintendent Search (expected to enter executive session)

f. Personnel/Confidentiality Matter (expected to enter executive session)

Executive session ended at 9:21 PM

7. ADJOURNMENT

Tabetha Babcock made a motion to adjourn. The motion was seconded by Christopher Steinbrick and passed unanimously. The meeting adjourned at 9:21 PM.

Respectfully submitted,

Kevin Davis
Board Secretary