

PUTNAM BOARD OF EDUCATION

SECRETARY'S REPORT

May 17, 2022

The Putnam Board of Education met in regular session on May 17, 2022, in the Joseph V. Pempek Memorial Conference Room at 7:00 PM.

Attendance: Kevin Davis, Jamie Heath, Laure LaBonte, Michael Morrill (7:27), Chad Neal, James Purdon (7:03), Christopher Steinbrick, and Jill Zangerl

Absent: Tabettha Babcock

Others: Daniel P. Sullivan, III, Superintendent of Schools; Nancy T. Cole, Business Administrator

Jill Zangerl called the meeting to order at 7:00 PM.

Pledge of Allegiance

Student Representative

Enrico Ong and Guinevere Weiker reported on the current events happening at the Family Resource Center, Putnam Elementary School, Putnam Middle School, Putnam High School, and Helping Hands Transition Program.

1. APPROVAL OF MINUTES

Jamie Heath made a motion to approve the April 26, 2022, regular meeting minutes. The motion was seconded by Chad Neal and passed unanimously.

2. CORRESPONDENCE

The board received two messages.

3. PRESENTATIONS

- a. There was a video presentation recognizing the CAFE Student Leadership Award Recipients. The students who received awards were Kaydence Morris and Kasyn Robillard from Putnam Middle School, and Amayah Chavez and Ewa Sekula from Putnam High School.
- b. There was a Pride of Putnam video presentation and the awards were presented to the recipients. Putnam High School students Makani Ayau, Lucas Benoit, Anthony Cosentino, Michael Ellis, Ethan Gardner, Sophia Ionkin, Deven Lamothe, Isabelle Magalhaes, Edy Morente-Mendez, Emily Olecki, Jacob Olson, Daniel Pratt, Nunzio Puzo, Santino Stevens, Nick Vagnini, Colin Wojciechowski as well as staff members Zach Ford and Jesse Credit were recognized for **“Modeling our core values and for your outstanding leadership and dedication to making the 2021-2022 PHS Wrestling season a success”**.

4. CITIZEN'S COMMENTS

There were no citizens' comments.

5. **REPORTS OF OFFICERS AND STANDING COMMITTEES**

a. Committee Reports

1) Policy Committee Report

No report

2) Facilities Committee Report

Recommendations from the committee are under Business.

3) Curriculum Committee

No report

4) Communications Committee

No report

5) CABE Events Update

No report

b. Financial Reports, Nancy T. Cole

Nancy Cole updated the Board on the year-end expenditure report for 2021-2022. An Excess Cost Report and Family Resource Center Report were also included.

c. Superintendent's Report, Daniel P. Sullivan, III

1) District Update

Superintendent Sullivan informed the Board that there has been an increase in COVID numbers during the past week.

2) Budget Update

Superintendent Sullivan reported there will be more information about the budget after the Town Referendum on May 21, 2022.

3) Putnam High School Scholarship Night: May 26, 2022 at 7:00 PM

Superintendent Sullivan reported that Putnam High School will hold their scholarship night on May 26, 2022 at 7:00 PM.

4) Personnel Report

An updated personnel report was included in the packet.

5) School Monthly Board Reports

School monthly reports were included in the packet.

d. Board Chair Report, Jill Zangerl

6. **BUSINESS**

a. Vehicle Purchase

Nancy Cole presented the need to purchase a smaller vehicle for transporting a single student or a small group of students. More information about the needs of students and availability of vehicles for purchase will be collected for future discussion.

b. Board of Education Handbook

Christopher Steinbrick made a motion to adopt the Board of Education Handbook. The motion was seconded by Kevin Davis and passed unanimously.

c. Proposed Budget Reductions FY 2022-2023

Tabled until after the Town Referendum.

- d. Approval to raise the FSA maximum to the 2022 IRS maximum of \$2,850 with a rollover of \$570, and to return the DCA maximum to \$5,000 with a standard 75-day DCA grace period
James Purdon made a motion to raise the FSA maximum to the 2022 IRS maximum of \$2,850 with a rollover of \$570, and to return the DCA maximum to \$5,000 with a standard 75-day DCA grace period. The motion was seconded by Jamie Heath and passed unanimously.
- e. Proposed Expansion of the Transition Program
James Purdon made a motion to move forward with the expansion of the Transition Program provided that the district has at least one confirmed student from out of district enrolling for next year. The motion was seconded by Christopher Steinbrick and passed unanimously.
- f. Proposal for Choice Based Elective Model at the Middle School
Chad Neal made a motion to move forward with the choice based elective model at the middle school. The motion was seconded by Kevin Davis and passed unanimously.
- g. Executive Session
James Purdon made a motion to go into Executive Session at 8:00 PM. The motion was seconded by Jamie Heath and passed unanimously. Daniel Sullivan, Superintendent, was invited to attend.

James Purdon made a motion to come out of Executive Session at 10:05 PM. The motion was seconded by Kevin Davis and passed unanimously.

- 1) Kevin Davis made a motion to approve the 2022-23 compensation for the noncertified nonaffiliated staff as discussed in Executive Session. The motion was seconded by Michael Morill and passed unanimously.
- 2) Kevin Davis made a motion to approve the three-year compensation package for the Business Administrator as discussed in Executive Session. The motion was seconded by James Purdon and passed unanimously.

7. **ADJOURNMENT**

James Purdon made a motion to adjourn. The motion was seconded by James Heath and passed unanimously. The meeting adjourned at 10:07 PM.

Respectfully submitted,

Kevin Davis
Board Secretary