

# PUTNAM BOARD OF EDUCATION

## SECRETARY'S REPORT

October 18, 2022

The Putnam Board of Education met in regular session on October 18, 2022, in the Joseph V. Pempek Memorial Conference Room at 7:00 PM.

Attendance: Tabetha Babcock, Kevin Davis, Laure LaBonte, Michael Morrill, Chad Neal, James Purdon, and Christopher Steinbrick

Absent: Jamie Heath and Jill Zangerl

Others: Daniel P. Sullivan, III, Superintendent of Schools; Nancy T. Cole, Business Administrator

Kevin Davis called the meeting to order at 7:02 PM.

### **Pledge of Allegiance**

### **Moment of Silence**

### **Student Representatives**

#### **1. APPROVAL OF MINUTES**

Michael Morrill made a motion to approve the September 20, 2022 regular meeting minutes. The motion was seconded by Laure LaBonte and passed unanimously.

#### **2. CORRESPONDENCE**

There was one email to the board.

#### **3. PRESENTATIONS**

##### **a. Teacher of the Year**

The Putnam Public Schools' Teacher of the Year, John Allen was introduced to the board.

##### **b. Pride of Putnam Awards Putnam Middle School**

The Pride of Putnam Awards were presented by the board. Putnam Middle School students Ariana Bellanceau Hart, Emma Benoit, Dakotah Bibeau, Mirabelle Bonnette, Logan Borders, Mikhail Eroshkin, Emma Fischkelta, Avery Livingston, Leilah Morin, Liam Purdon, Jayden Robidoux, Gianna Sheldon, and Jaylah Tetreault along with volunteer Jean Pillo and teacher Curt Prochowski were recognized for their **“Effort and commitment to beautifying the middle school courtyard and creating an outdoor classroom space”**.

##### **c. Student Progress Reports from Putnam Elementary, Middle, and High Schools**

Jacqueline Vetrovec presented the report on student achievement. The building principals presented strategies for increasing student achievement.

#### **4. CITIZEN'S COMMENTS**

There were no citizens' comments.

#### **5. REPORTS OF OFFICERS AND STANDING COMMITTEES**

##### **a. Committee Reports**

###### **1) Policy Committee Report**

a. September 20, 2022 Meeting Minutes

###### **Facilities Committee Report**

No report

- 2) Curriculum Committee  
No report
- 3) Communications Committee  
No report
- 4) CABE Events Update  
Michael Morrill reported that the CABE Convention will be held on November 18 & 19, 2022 in person.

b. Financial Reports, Nancy T. Cole  
Nancy Cole updated the board on the projected year-end expenditure report for 2022-2023. An Excess Cost Report, and Family Resource Center Report were also included.

c. Superintendent's Report, Daniel P. Sullivan, III

- 1) District Update  
The Superintendent gave a COVID update.
- 2) Enrollment Report  
The Superintendent reported the enrollment numbers.
- 3) Educator Evaluation Data Collection, 2022-2023  
The Superintendent reported that the educator evaluation data collection was submitted to the state and accepted. The PDEC committee adopted the flexibilities for Implementing the CT Guidelines for Educator Evaluation for the 2022-2023 school year.
- 4) Strategic Planning  
The Superintendent gave an update on the Strategic Planning process.
- 5) Personnel Report  
An updated personnel report was included in the packet.
- 6) School Monthly Board Reports  
School monthly reports were included in the packet.

d. Board Chair Report, Jill Zangerl

## 6. **BUSINESS**

a. Adoption of New and Revised Policies

- 1) New Board Policy 4113.12 – Minimum Duty-Free Lunch Periods for Teachers
- 2) Revised Board Policy 5141.4 – Reporting Child Abuse, Neglect and Sexual Assault
- 3) Revised Board Policy 5144.4 – Physical Exercise and Discipline of Students

Christopher Steinbrick made a motion to adopt new policy 4113.12 and revised policies 5141.4, and 5144.4 and to rescind the old policies. The motion was seconded by Tabetha Babcock and passed unanimously.

## 7. **ADJOURNMENT**

Chad Neal made a motion to adjourn. The motion was seconded by Christopher Steinbrick and passed unanimously. The meeting adjourned at 9:15 PM.

Respectfully submitted,

Kevin Davis  
Board Secretary