

PUTNAM BOARD OF EDUCATION

SECRETARY'S REPORT

August 23, 2021

The Putnam Board of Education met in special session on August 23, 2021 in the Joseph V. Pempek Memorial Conference Room.

Attendance: Carrie Blackmar, Kevin Davis (6:15 PM), Lauren Konicki, Peggy McHugh, Michael Morrill, James Purdon (6:07 PM), Christopher Steinbrick, Jill Zangerl.

Absent: Marieanne Veins

Others: Daniel P. Sullivan, III, Superintendent of Schools; Nancy T. Cole, Business Administrator

Jill Zangerl called the meeting to order at 6:01 PM.

Pledge of Allegiance

Student Representative

No report.

1. APPROVAL OF MINUTES

Christopher Steinbrick made a motion to approve the June 15, 2021 Regular Meeting Minutes, the July 7, 2021 Special Meeting Minutes and the July 21, 2021 Special Meeting Minutes as presented. The motion was seconded by Lauren Konicki and passed unanimously.

2. CORRESPONDENCE

Carrie Blackmar reported she received an email from a parent regarding the change in the start time at the elementary school.

3. PRESENTATIONS

There were no presentations.

4. CITIZENS' COMMENTS

There were no citizens' comments.

5. REPORTS OF OFFICERS AND STANDING COMMITTEES

a. Committee Reports

1) Policy Committee Report

Superintendent Sullivan stated a policy committee meeting will need to be held to discuss the Governor's executive order regarding staff vaccinations.

2) Facilities Committee Report

Marc Coderre reported the estimated delivery date for the sheds is September 21, 2021. He also reported the middle school floor and gym floor projects are complete. Michael Morrill commented on the new location for the Helping Hands program.

- 3) Curriculum Committee
No report.
- 4) Communications Committee
No report.
- 5) Batting Cage Ad Hoc Committee
James Purdon reported the batting cage has been installed in the middle school gym.
- 6) CABE Events Update
Michael Morrill informed the board he will send them a copy of the new education laws.

b. Financial Reports, Nancy T. Cole

Nancy Cole updated the Board on the year-end expenditure report for 2020/2021. An excess cost report and Family Resource Center report were also presented. A school facilities quarterly report was included in the packet.

c. Superintendent's Report, Daniel P. Sullivan, III

1) Update of Opening of Schools

The superintendent gave an update on the opening of schools. He also reported on staffing vacancies.

2) Covid Update

Masks will be worn during the first month of school.

3) Special Education Audit Report

The report will be discussed at the September meeting.

4) Personnel Report

The personnel report was included in the packet.

5) Monthly Board Reports

Monthly board reports were included in the packet.

d. Board Chair Report, Jill Zangerl

No report.

6. BUSINESS

a. School Facilities Five – Year Plan

Marc Coderre explained the plan. James Purdon made a motion to accept the plan as presented. The motion was seconded by Lauren Konicki and was passed unanimously.

7. EXECUTIVE SESSION

James Purdon made a motion to go into executive session at 6:19 PM to discuss personnel / contractual matters. The motion was seconded by Lauren Konicki and passed unanimously. Superintendent Sullivan was invited to attend.

Christopher Steinbrick made a motion to come out of executive session at 6:30 PM. The motion was seconded by Carrie Blackmar and passed unanimously.

8. ADJOURNMENT

Lauren Konicki made a motion to adjourn. The motion was seconded by Peggy McHugh and passed unanimously. The meeting adjourned at 6:30 PM.

Respectfully submitted,

Carrie Blackmar
Board Secretary

August 23, 2021 Special Board Meeting Minutes