## **Community Relations**

## Memorials for Deceased Students or Staff

From time to time there may be a desire to honor a deceased student or employee of the District. Any individual or group considering honoring a deceased member of the school community shall place their request in writing and submit their request to the Superintendent who will consult with the family of the deceased, as well as the Facilities Committee of the Board. A recommendation shall be made to the Board.

Permanent memorials for deceased students or staff shall be limited in form to perpetual awards or scholarships, plantings or collections of books or items of historical or educational significance or small markers. Memorials shall be limited to one per loss. Plaques may be created and given to the family at time of planting/scholarship/contribution, or displayed in a designated optional viewing site until the end of that particular school year and then given to the family.

Other types of memorials may be considered for approval, using the same process indicated above.