

# PUTNAM BOARD OF EDUCATION

<b>DATE:</b> Tuesday, August 20, 2019
<b>TIME:</b> 7:00 PM
<b>PLACE:</b> Joseph V. Pempek Memorial Conference Room

## AGENDA

### Pledge of Allegiance

### Introduction of Putnam Town Administrator, Joseph Higgins

1. **APPROVAL OF MINUTES** ..... ENC 1
  - a. June 18, 2019 Regular Meeting Minutes
  - b. July 25, 2019 Special Meeting Minutes
  - c. August 6, 2019 Special Meeting Minutes
2. **CORRESPONDENCE**
3. **PRESENTATIONS**
4. **CITIZENS COMMENTS (3 minutes allowed for each person)**
5. **REPORTS OF OFFICERS AND STANDING COMMITTEES** ..... ENC 5
  - a. **Committee Reports**
    - 1) Policy Committee Report
      - a. Notification of possible policy change #6146.01, 6146.1
    - 2) Facilities Committee Report
      - a. Senior Parking Spaces
    - 3) Curriculum Committee Report
    - 4) Communications Committee Report
    - 5) CABA Events Update
  - b. **Financial Report**
    - 1) Year-End Expenditure Report for FY 18/19
    - 2) Excess Cost Report for FY 18/19
    - 3) Family Resource Center Report for FY 18/19
    - 4) School Facilities Report for FY 18/19
  - c. **Superintendent's Report, Daniel Sullivan**
    - 1) CABA/CAPSS Convention 2019, Every Student, Every Story, November 15-16, 2019, Mystic Marriott Hotel, Groton
    - 2) Administrative Retreat, August 19 (Goal 1, 2, 3 & 4)
    - 3) New Teacher Orientation, August 20, 21, 22
    - 4) Opening Day for Staff, August 26
    - 5) Opening Day of School for Students, August 28
    - 6) Hiring/Personnel Report (Goal 1, 2, 3 & 4)
    - 7) PRI: Telephone Service

- 8) Connecticut State Department of Education – 2018 Public School Enrollment by Reporting District
- 9) Update of Capital Projects, Summer 2019/20

d. **Board Chairman Report**, Michael Morrill

**6. BUSINESS (For Discussion and Possible Action).....ENC 6**

- a. Board Goals 2019/2020
- b. Strategic Planning
- c. Advisement of Field Trips: (Goal 1)
  - 1. Grade 8, Putnam Middle School, Trip to Broadway Play in New York City (late May or early June TBD)
- d. Approval of Public Relations Manager/Stipend
- e. Substitute Teacher Pay Rate for 2019/2020
- f. Kindergarten Enrollment
- g. Child Nutrition Program – Authorized Signatures Change Form
- h. District Wellness Annual Progress Report
- i. Increase of .2 for Speech/Language Services
- j. Family Resource Center Budget 2019/2020
- k. Update on Solar Project for PMS & PHS
- l. Request by Woodstock Public Schools
- m. Citizens Comments (3 minutes allowed for each person)
- n. Negotiations for Putnam Education Association (Anticipated to go into Executive Session)
- o. Personnel Issue (Anticipated to go into Executive Session)
- p. Non Certified/Non Affiliated Compensation (Anticipated to go into Executive Session)

**ADJOURNMENT**

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cc: Putnam Board of Education  
 Administrative Council  
 Barney Seney, Mayor, Town of Putnam  
 Mary Calorio, Town Administrator  
 Scott Pempek, Putnam Board of Selectmen Liaison  
 Owen Tarr, Putnam Board of Selectmen Liaison  
 Sara Seney, Town Clerk

Student Representatives  
 Putnam Town Crier  
 The Putnam Villager  
 Norwich Bulletin  
 News Department, WINY