

PUTNAM BOARD OF EDUCATION

SECRETARY'S REPORT

June 15, 2021

The Putnam Board of Education met in regular session on Tuesday, June 15, 2021 in the Joseph V. Pempek Memorial Conference Room.

Attendance: Carrie Blackmar, Kevin Davis, Lauren Konicki, Michael Morrill, James Purdon (6:45 PM), Christopher Steinbrick (6:36 PM), Marieanne Viens, Jill Zangerl

Absent: Margaret McHugh

Others: Daniel P. Sullivan, III, Superintendent of Schools; Nancy T. Cole, Business Administrator

Jill Zangerl called the meeting to order at 6:30 PM.

Pledge of Allegiance

Carrie Blackmar made a motion to add Executive Session to the agenda to discuss a personnel/legal matter. The motion was seconded by Lauren Konicki and passed unanimously.

1. APPROVAL OF MINUTES

Marieanne Viens made a motion to approve the May 18, 2021, regular meeting minutes and May 24, 2021, Special Meeting Minutes as presented. The motion was seconded by Lauren Konicki and passed unanimously.

2. CORRESPONDENCE

Carrie Blackmar reported that a letter was received from a parent discussing their concern with the late arrival days that were added to the school calendar and its impact on parents. Jill Zangerl reported the board received a thank you letter from Donna Maynard.

3. PRESENTATIONS

Kristine Drew and Pamela Lukin were recognized for their years of service to the Putnam Public School District.

4. CITIZENS' COMMENTS

There were no citizens' comments.

5. REPORTS OF OFFICERS AND STANDING COMMITTEES

a. Committee Reports

1) Policy Committee Report

- The minutes from the May 18, 2021 meeting were included in the packet.
- No report.

2) Facilities Committee Report

- The minutes from the May 18, 2021 meeting were included in the packet.
- No report.

3) Curriculum Committee

- No report.

4) Communications Committee

- No report.

5) CABE Events Update

Michael Morrill reported there are new laws involving mental health and students.

b. Financial Reports, Nancy T. Cole

Nancy Cole updated the Board on the year-end expenditure report for 2020/2021. An excess cost report and Family Resource Center report were also presented.

c. Superintendent's Report, Daniel P. Sullivan, III

1) COVID-19 Update

Superintendent Sullivan reported that we are ending the school year in a good place. COVID-19 cases have consistently gone down. As of now, the state has not come out with a mask mandate for schools for summer school or the fall.

2) Special Education Audit

The report for the special education audit is not yet complete. There will be a follow up on the report at the August or September Board meeting.

3) Personnel Report

A personnel report was included in the packet.

4) Quarterly Department Reports

The Quarterly Department Reports were included in the packet.

5) School Monthly Board Reports

The School Monthly Board Reports were included in the packet.

d. Board Chair Report, Jill Zangerl

No report.

6. BUSINESS

a. Transfer of Unexpended Funds to Non-Lapsing Account

Kevin Davis made a motion to approve the transfer of unexpected funds to the non-lapsing account. The motion was seconded by Lauren Konicki and passed unanimously.

b. Faculty Coordinator Proposed (Grades 5-12)

Lauren Konicki made a motion to approve the changes in faculty coordinator positions as presented. The motion was seconded by Carrie Blackmar and passed unanimously.

c. Adoption of New Math Program

Lauren Konicki made a motion to adopt the new math program. The motion was seconded by Kevin Davis and passed unanimously.

d. School Wellness Policy Annual Progress Report

The School Wellness Annual Progress Report was included in the packet for the Board.

Michael Morrill made a motion to go into Executive Session at 6:54 PM to discuss a legal matter. The motion was seconded by Christopher Steinbrick and passed unanimously. Superintendent Sullivan and Nancy Cole were invited to attend.

James Purdon made a motion to come out of Executive Session at 7:23 PM. The motion was seconded by Lauren Konicki and passed unanimously.

Marieanne Viens made a motion to authorize the purchase of a garage for the school facilities department. The motion was seconded by Christopher Steinbrick and passed unanimously. The cost of the garage will be paid from the school facilities account. Superintendent Sullivan will check on whether or not a building permit is required.

James Purdon made a motion to restore the bottom tier of the child care assistant rate to \$15.27. The motion was seconded by Kevin Davis and passed unanimously.

7. ADJOURNMENT

James Purdon made a motion to adjourn. The motion was seconded by Christopher Steinbrick and passed unanimously. The meeting adjourned at 7:27 PM.

Respectfully submitted,

Carrie Blackmar
Board Secretary