



PUTNAM PUBLIC SCHOOLS

Administrative Offices

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Putnam Board of Education Facilities Committee Special Meeting Minutes

<i>DATE:</i>	<i>Wednesday, February 21, 2024</i>
<i>TIME:</i>	<i>6:00 PM</i>
<i>PLACE:</i>	<i>Superintendent's Office</i>

1. Call to Order

Meeting called to order at 6:00 p.m.

Present: Chad Neal, Mike Morrill, Jamie Purdon

Guest: Steve Rioux, Marc Coderre

2. PES and PMS HVAC Projects

Superintendent Rioux provided updates about the PES and PMS HVAC Projects

3. Generator Project for the PMS/PES Kitchen

The committee reviewed a proposal for a new generator.

4. PA/Bell System at PHS

The PHS intercom and bell system has had periodic failures for the past year, resulting in a need to reboot the system each time. However, recent failures have been multiple times per day, which is unreliable in the event of an emergency. The superintendent authorized the replacement of the system at \$19K, without going out to bid due to the security risk. Policy 3323 allows the Board to utilize the exception in the purchasing policy at the discretion of the Superintendent in emergency situations.

5. PES Roof Project

The application for the roof project has been submitted to the Department of Administrative Services.

6. PMS Auditorium Sound System

The PMS auditorium sound system is in need of an upgrade. A few vendors and technicians have provided the district with options. The district will be upgrading the control panel for the system, which is expected to cost less than \$4000.

7. Adjourn

Meeting adjourned at 6:45 p.m.