

# PUTNAM BOARD OF EDUCATION

## Emergency Meeting Minutes

Monday, April 27, 2020

Joseph V. Pempek Memorial Conference Room/Via Zoom

The Putnam Board of Education met on Monday, April 27, 2020 at 7:00 P.M. in the Board of Education Conference Room/Joseph V. Pempek Memorial Conference Room and via Zoom for an emergency meeting.

Attendance: Carrie Blackmar, Jeannie Dodd, Lauren Konicki, Michael Morrill, Edward Perron, James Purdon, Christopher Steinbrick, Marianne Viens, Jill Zangerl

Others: Teri Bruce, Principal, Putnam Middle School; Patricia Bryant, Family Resource Center Director; Catherine Colavecchio, Principal, Putnam Elementary School; Nancy Cole, Business Administrator; Kristine Drew, Special Education Director; Monica Giglio, Assistant Principal, Putnam Elementary School; Donna Maynard, Curriculum Director; Suzanne Sansoucy, Assistant Principal, Putnam High School; Laura Santos, Board Secretary; Daniel P. Sullivan, III, Superintendent; Jacqueline Vetrovec, Principal, Putnam High School

Michael Morrill, Board Chair, called the meeting to order at 7:01 PM.

Pledge of Allegiance

Mr. Morrill stepped aside as Board Chairman at this time.

Jeannie Dodd explained to the Board that nominations for Board Chairman will have to be placed on the May 19, 2020 agenda. Jeannie Dodd will be the Acting Board Chairman until the May meeting.

### **1. PUTNAM HIGH SCHOOL GRADING PLAN EXCEPTION DUE TO COVID-19 SHUTDOWN**

The Putnam High School Grading Plan Exception due to COVID-19 shutdown was included in the board packet. James Purdon made a motion to approve the plan as presented. The motion was seconded by Lauren Konicki and passed unanimously.

### **2. BUDGET REVIEW**

The full budget was distributed to the Board members. Each school administrator, special education director and Nancy Cole gave a brief budget synopsis of their school/department. Board members asked questions and further discussed the budget. James Purdon made a motion to approve the proposed budget in the amount of \$19,294,000 as presented. The motion was seconded by Christopher Steinbrick and passed unanimously.

### **3. CONSIDERATION OF OUTSOURCING TRANSPORTATION**

### **4. CONSIDERATION OF OUTSOURCING CUSTODIAL AND/OR MAINTENANCE SERVICES**

Nancy Cole and Daniel Sullivan explained the RFQ process for both the outsourcing of Transportation and Custodial and/or Maintenance Services. These proposals are preliminary at this time. More discussion and plans will need to be reviewed with vendors. They are

considering a hybrid plan for Transportation in that another company would provide home to school transportation and the district would continue using their vans and buses to provide transportation for trips and athletics. Proposals for both transportation and facilities would hinge upon protection of our current employees in those departments. At this time, the cost savings could range from \$20,000-\$120,000 depending on the service agreements/supplies in addition to other decisions that need to be made. The Board agreed that they authorize Nancy Cole and Daniel Sullivan to continue researching proposals, which will then be brought to a subcommittee of the Board. Jeannie Dodd requested volunteers for appointment to this subcommittee. James Purdon, Christopher Steinbrick and Jill Zangerl volunteered.

**5. APPROVAL OF TENTATIVE AGREEMENT FOR NURSES' UNION**

**6. APPROVAL OF TENTATIVE AGREEMENT FOR ADMINISTRATORS' UNION**

The Board reviewed the tentative agreements for Nurses' Union and Administrators' Union as presented. Marianne Viens made a motion to table action on these tentative agreements at this time. The motion was seconded by James Purdon and passed unanimously.

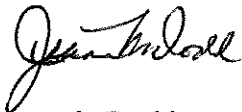
**7. CITIZENS' COMMENTS VIA ZOOM**

- 1) Gloria Marion, of 27 Cloran Street, had questions for the Board about cost savings related to spring and fall sports.

The Board asked Mr. Sullivan if there are other possible budget cost savings that can be identified. Mr. Sullivan gave the Board a brief summary of other possible reductions that could result in a total cost savings of \$500,000 if all were implemented.

Christopher Steinbrick made a motion to adjourn at 8:48 PM. The motion was seconded by Carrie Blackmar and passed unanimously.

Respectfully submitted,



Jeannie Dodd  
Board Secretary