SUPERINTENDENT
OF SCHOOLS

AN INVITATION TO LEAD
The Putnam CT Board of Education seeks an instructional leader with a commitment to a small, local education community to guide its schools.

The successful candidate will bring the following:

- Enthusiasm and innovative thinking with a strong educational foundation
- Successful experience as a teacher and administrator
- Student focus with a track record of improving performance
- Personnel and curriculum experience
- Strong communication skills
- Knowledge of change theory
CANDIDATE PROFILE…

• Demonstrate leadership through empowering and inspiring others within the organization, by visioning, and shaping a positive and productive school and district culture;

• Work effectively with the board to formulate district policy, define mutual expectations of personnel performance, and demonstrate effective district governance to all staff, students and the community at large; Establish and sustain effective communications with the board, students, staff, parents, and the community as a whole, including fostering beneficial relationships with the media and responding to community feedback;

• Possess ability to gather and analyze data for decision-making and to provide recommendations to the board for effective and efficient allocation of district resources;

• Possess knowledge about and ability to promote effective teaching techniques throughout the district and to facilitate use of instructional resources to maximize student achievement for all students;

• Demonstrate skill in developing and implementing up-to-date staff performance evaluation systems and applying ethical, contractual and legal requirements for personnel selection, development, retention, promotion, and dismissal;

• Possess strong financial and managerial background;

• Demonstrate strong instructional leadership, with extensive experience in curriculum and instruction;

• Be knowledgeable about Connecticut law and reform issues;

• Understand and model appropriate value systems, ethics, and moral leadership and exhibit multicultural and ethnic acumen, coordinating with social and human services, as appropriate, to help students grow and develop;

• Provide technical assistance to the board during labor negotiations and administer negotiated labor contracts effectively while keeping abreast of legislative changes affecting the collective bargaining process;

• Maintain attention on the attainment of district goals, as adopted by the board, and report progress toward goal attainment on a regular and periodic basis.
OUR DISTRICT …

PUTNAM ELEMENTARY SCHOOL
- Over 500 students and 55 certified teachers
- Preschool and Head Start programs
- Family Involvement

PUTNAM MIDDLE SCHOOL
- 300 students
- Enrichment and intervention programs
- Extracurricular activities

PUTNAM HIGH SCHOOL
- Variety of unique academic programs
- AP and ECE courses
- Small size and personalized experiences
PUTNAM & NORTHEASTERN CT...

EVENTS & CELEBRATIONS
- First Friday Festivals
- Fire & Ice Festival
- River Fire
- Big Ornament Lighting
- Woodstock & Brooklyn Fairs
- Farmer’s Markets

ENTERTAINMENT
- Award Winning Restaurants
- Wineries & Breweries
- Music Venues
- The Bradley Playhouse
- Antique Stores
- River Trail

NEARBY BEACHES, MOUNTAINS, & CITIES
- Hartford – 45 miles
- Boston – 70 miles
- Providence – 35 miles
- Newport – 55 miles
- Watch Hill – 50 miles
- Misquamicut – 50 miles
- Wachusett Mountain – 45 miles
WHAT IS THE VISION OF A PUTNAM LEARNER?

Many school systems have engaged their communities to develop and implement a PORTRAIT OF A GRADUATE – a collective vision articulating the community’s aspirations for its students.

Making 21st century learning a reality for all students!
Applications MUST be submitted as ONE PDF file and emailed to Putnam Board of Education Chairperson, Jill Zangerl, zangerlj@putnam.k12.ct.us

Application packets are due via email by Noon on January 3, 2023. All inquiries related to the open position should be directed to: Jill Zangerl, zangerlj@putnam.k12.ct.us

Completed application packets are comprised of the following:

- Cover letter outlining qualifications for position and interest in this specific position.
- Copy of updated, complete resume which includes a chronology of work history and educational background and a preferred email address and phone contact.
- Copy of Connecticut 093 certification or evidence of eligibility.
- Copies of transcripts for all degrees held from all granting colleges/universities. (Finalist candidates will be required to supply official transcripts.)
- Three signed letters of reference from current or former employers and professional contacts. (Please limit reference letters to three letters written within the past year.)

NON-DISCRIMINATION POLICY

The Board of Education, in compliance with federal and state law, affirms its policy of equal educational opportunity for all students and equal employment opportunity for all persons.