

PROPOSED  
BUDGET  
REPORT  
2023-24



JANUARY 17, 2023

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**PUTNAM BOARD OF EDUCATION  
PROPOSED BUDGET  
FY 2023-2024**

<b>Object Code</b>	<b>Description</b>	<b>2022-23 Adopted</b>	<b>2023-24 Proposed</b>	<b>Dollar Difference</b>	<b>Percent Difference</b>
<a href="#">110</a>	SUBSTITUTE TEACHERS	170,000	170,000	0	0.00%
<a href="#">111</a>	CERTIFIED SALARIES	8,782,892	9,253,902	471,010	5.36%
<a href="#">112</a>	NON-CERTIFIED SALARIES	1,763,816	1,985,036	221,220	12.54%
<a href="#">113</a>	EXTRA CURRICULAR	140,145	146,497	6,352	4.53%
<a href="#">114</a>	COACHING SALARIES	166,439	175,804	9,365	5.63%
<a href="#">115</a>	ATHLETIC TRANSPORTATION SALARIES	19,545	7,075	(12,470)	-63.80%
<a href="#">116</a>	TUTORING	15,000	15,000	0	0.00%
<a href="#">200</a>	FRINGE BENEFITS	235,546	254,626	19,080	8.10%
<a href="#">210</a>	HEALTH/LIFE BENEFITS	1,832,396	1,889,635	57,239	3.12%
<a href="#">220</a>	FICA /MEDICARE	316,807	363,091	46,284	14.61%
<a href="#">230</a>	WORKER'S COMPENSATION	103,403	91,609	(11,794)	-11.41%
<a href="#">240</a>	PENSION	29,024	21,384	(7,640)	-26.32%
<a href="#">260</a>	UNEMPLOYMENT	22,300	22,300	0	0.00%
<a href="#">300</a>	ADMIN CONFERENCES	8,100	8,100	0	0.00%
<a href="#">301</a>	SUPERINTENDENT'S EXPENSES	3,000	3,000	0	0.00%
<a href="#">303</a>	PROGRAM ENHANCEMENT	150	150	0	0.00%
<a href="#">304</a>	EVALUATIONS	30,000	30,000	0	0.00%
<a href="#">305</a>	PHYSICAL THERAPY	60,700	61,000	300	0.49%
<a href="#">306</a>	CONSULTING SERVICES	6,000	6,000	0	0.00%
<a href="#">307</a>	OCCUPATIONAL THERAPY	87,500	90,700	3,200	3.66%
<a href="#">310</a>	PHYSICALS	3,355	3,355	0	0.00%
<a href="#">320</a>	PROFESSIONAL EDUCATIONAL SERV	184,958	180,314	(4,644)	-2.51%
<a href="#">321</a>	APEX TECHNOLOGY SERVICES	199,188	199,188	0	0.00%
<a href="#">323</a>	PURCHASED PROF/TECH	15,898	22,375	6,477	40.74%
<a href="#">330</a>	SCHOOL/COMMUNITY	22,575	25,000	2,425	10.74%
<a href="#">332</a>	PROFESSIONAL DEVELOPMENT	20,800	20,800	0	0.00%
<a href="#">340</a>	ATHLETIC PURCHASED SERVICES	78,450	84,794	6,344	8.09%
<a href="#">360</a>	LEGAL FEES	35,500	35,500	0	0.00%
<a href="#">380</a>	STAFF CONFERENCES	8,331	10,439	2,108	25.30%
<a href="#">381</a>	CABE DUES & FEES	9,219	9,219	0	0.00%
<a href="#">382</a>	AUDIT & RELATED REPORTS	21,550	22,950	1,400	6.50%
<a href="#">390</a>	GRADUATION EXPENSES	7,500	7,500	0	0.00%
<a href="#">400</a>	REPAIR	15,282	15,282	0	0.00%
<a href="#">401</a>	ATHLETIC REPAIR	0	0	0	0.00%
<a href="#">411</a>	WATER	29,380	29,380	0	0.00%
<a href="#">420</a>	ABM CLEANING SERVICES	969,695	998,786	29,091	3.00%
<a href="#">421</a>	REFUSE REMOVAL	0	0	0	0.00%
<a href="#">424</a>	LANDSCAPING	12,500	12,500	0	0.00%
<a href="#">429</a>	ABM MAINTENANCE SERVICES	90,313	93,022	2,709	3.00%
<a href="#">430</a>	R & M BUILDINGS	29,434	28,440	(994)	-3.38%
<a href="#">431</a>	CODE COMPLIANCE	10,380	6,830	(3,550)	-34.20%
<a href="#">432</a>	R & M OF BUSES	15,200	15,200	0	0.00%
<a href="#">433</a>	INTERIOR MAINTENANCE	15,180	19,620	4,440	29.25%
<a href="#">434</a>	EXTERIOR MAINTENANCE	13,253	12,500	(753)	-5.68%
<a href="#">435</a>	FACILITIES SERVICE CONTRACTS	43,450	56,302	12,852	29.58%
<a href="#">436</a>	TECHNOLOGY SERVICE CONTRACTS	115,304	110,433	(4,871)	-4.22%
<a href="#">437</a>	TRANSPORTATION MECHANIC	0	0	0	0.00%
<a href="#">440</a>	RENTAL	52,388	46,566	(5,822)	-11.11%
<a href="#">443</a>	RENTAL - COMPUTERS	42,968	39,538	(3,430)	-7.98%
<a href="#">510</a>	SPECIAL EDUCATION	106,500	106,500	0	0.00%
<a href="#">512</a>	FIELD TRIPS	3,500	7,500	4,000	114.29%
<a href="#">517</a>	ATHLETIC TRANSPORTATION SERVICES	0	32,884	32,884	100.00%
<a href="#">518</a>	AA TRANSPORTATION SERVICES	705,257	739,029	33,772	4.79%
<a href="#">519</a>	STUDENT TRANSPORTATION	0	0	0	0.00%
<a href="#">520</a>	INSURANCE	117,102	116,532	(570)	-0.49%
<a href="#">530</a>	COMMUNICATIONS/POSTAGE	16,247	15,247	(1,000)	-6.15%
<a href="#">531</a>	TELEPHONE	10,200	8,700	(1,500)	-14.71%
<a href="#">540</a>	ADVERTISING	12,000	12,000	0	0.00%
<a href="#">550</a>	PRINTING	12,975	13,405	430	3.31%
<a href="#">560</a>	TUITION	1,390,290	1,327,000	(63,290)	-4.55%
<a href="#">561</a>	VO-AG	47,761	47,761	0	0.00%
<a href="#">562</a>	ADULT EDUCATION	58,960	61,032	2,072	3.51%
<a href="#">564</a>	MAGNET SCHOOL TUITION	58,373	83,332	24,959	42.76%

**PUTNAM BOARD OF EDUCATION  
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FY 2023-2024**

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<a href="#">580</a>	TRAVEL	9,090	9,090	0	0.00%
<a href="#">601</a>	BUILDING MAINTENANCE SUPPLIES	2,500	8,833	6,333	253.32%
<a href="#">602</a>	SPORTS SUPPLIES	25,326	29,887	4,561	18.01%
<a href="#">603</a>	SECURITY	7,500	12,500	5,000	66.67%
<a href="#">604</a>	SPORTS UNIFORMS	13,700	14,700	1,000	7.30%
<a href="#">611</a>	INSTR. CLASSROOM SUPPLIES	212,309	234,662	22,353	10.53%
<a href="#">612</a>	ADMINISTRATIVE SUPPLIES	14,485	15,186	701	4.84%
<a href="#">621</a>	NATURAL GAS	50,000	50,000	0	0.00%
<a href="#">622</a>	ELECTRICITY	238,597	238,597	0	0.00%
<a href="#">623</a>	PROPANE	3,150	3,150	0	0.00%
<a href="#">624</a>	FUEL OIL	110,400	195,000	84,600	76.63%
<a href="#">626</a>	GASOLINE	83,247	105,192	21,945	26.36%
<a href="#">641</a>	TEXTBOOKS	62,526	14,526	(48,000)	-76.77%
<a href="#">642</a>	BOOKS	12,955	12,955	0	0.00%
<a href="#">643</a>	REFERENCE BOOKS	800	800	0	0.00%
<a href="#">644</a>	PERIODICALS	1,330	1,090	(240)	-18.05%
<a href="#">645</a>	NONPRINT	1,000	1,000	0	0.00%
<a href="#">650</a>	TECHNOLOGY RELATED SUPPLIES	25,000	30,000	5,000	20.00%
<a href="#">690</a>	SUPPORT MATERIALS	22,361	27,711	5,350	23.93%
<a href="#">730</a>	EQUIPMENT	15,451	20,000	4,549	29.44%
<a href="#">732</a>	VEHICLES	0	0	0	0.00%
<a href="#">733</a>	FURNITURE	0	0	0	0.00%
<a href="#">734</a>	TECHNOLOGY EQUIPMENT	22,000	22,000	0	0.00%
<a href="#">735</a>	TECHNOLOGY SOFTWARE	0	0	0	0.00%
<a href="#">736</a>	ATHLETIC EQUIPMENT	0	0	0	0.00%
<a href="#">811</a>	ATHLETIC DUES AND FEES	16,135	17,865	1,730	10.72%
<a href="#">890</a>	DUES AND FEES	64,567	67,743	3,176	4.92%
	<b>Totals</b>	<b>19,408,407</b>	<b>20,404,150</b>	<b>995,743</b>	<b>5.13%</b>

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<a href="#">360</a>	LEGAL FEES	35,500	35,500	0	0.00%
<a href="#">381</a>	CABE DUES & FEES	9,219	9,219	0	0.00%
<a href="#">390</a>	GRADUATION EXPENSES	7,500	7,500	0	0.00%
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<a href="#">401</a>	ATHLETIC REPAIR	0	0	0	0.00%
<a href="#">411</a>	WATER	29,380	29,380	0	0.00%
<a href="#">421</a>	REFUSE REMOVAL	0	0	0	0.00%
<a href="#">424</a>	LANDSCAPING	12,500	12,500	0	0.00%
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<a href="#">622</a>	ELECTRICITY	238,597	238,597	0	0.00%
<a href="#">623</a>	PROPANE	3,150	3,150	0	0.00%
<a href="#">642</a>	BOOKS	12,955	12,955	0	0.00%
<a href="#">643</a>	REFERENCE BOOKS	800	800	0	0.00%
<a href="#">645</a>	NONPRINT	1,000	1,000	0	0.00%
<a href="#">732</a>	VEHICLES	0	0	0	0.00%
<a href="#">733</a>	FURNITURE	0	0	0	0.00%
<a href="#">734</a>	TECHNOLOGY EQUIPMENT	22,000	22,000	0	0.00%
<a href="#">735</a>	TECHNOLOGY SOFTWARE	0	0	0	0.00%
<a href="#">736</a>	ATHLETIC EQUIPMENT	0	0	0	0.00%
<a href="#">644</a>	PERIODICALS	1,330	1,090	(240)	-18.05%
<a href="#">520</a>	INSURANCE	117,102	116,532	(570)	-0.49%
<a href="#">434</a>	EXTERIOR MAINTENANCE	13,253	12,500	(753)	-5.68%
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	<b>Totals</b>	<b>19,408,407</b>	<b>20,404,150</b>	<b>995,743</b>	<b>5.13%</b>

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This object code summary is the same as the previous object code summary but has been sorted from the highest cost increase to the lowest cost increase. This was done so the public can readily see which areas have higher cost increases and which remained flat or were reduced.

More than \$550,000 had to be cut from the projected budget, reducing programs and services to reach the proposed budget amount.

Kenneth R. DiPietro  
Interim Superintendent of Schools

**Putnam Board of Education  
BUDGET NARRATIVE  
FY 2023-2024**

**SALARIES AND CONTRACTUAL BENEFITS**

**110 – Substitute Teachers**

This account covers the cost for short and long-term substitute teachers. The current rate for substitutes is \$100 per day. The district employs nine permanent substitute teachers who are paid \$150 per day. The Board last increased the daily rates beginning in 2016-17 in an effort to remain competitive with surrounding towns. Daily substitutes in other area schools are now paid as high as \$175 per day.

**RATIONALE: The average expenditure for the substitute teacher account for the past 5 years is approximately \$233,000. The district is experiencing difficulty finding a substitute teacher pool and has increased its permanent substitute teacher pay from \$100 per day to \$150 per day.**

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**111 – Certified Salaries**

The certified salary account covers the contractual obligations for all administrators, teachers and other staff who hold a Connecticut teaching certificate. It is important to note that when comparing last year's adopted budget to next year's proposed budget, an exact comparison cannot be made because the breakdown of teachers by step and degree is not the same and the actual people employed in the positions are not the same.

**RATIONALE: The increase in this account is based upon the contractual salaries for the positions that are budgeted for the upcoming school year.**

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**112 – Non-Certified Salaries**

The non-certified salary account covers obligations for non-union support staff as well as support staff who are members of a bargaining unit. When comparing last year's adopted budget to next year's proposed budget, an exact comparison cannot be made because the number of positions may not be the same, the actual people employed in the positions may not be the same, and grant funding may change.

**RATIONALE: The increase in the noncertified salary account is related to contractual obligations as well as estimated rate increases for employee groups who have not yet negotiated a final contract. In addition, several support positions have been added due to an increase in the needs of students and one position was moved from a grant.**

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**113 – Extra Curricular**

The extra curricular account covers the contractual costs for stipends for after school programs, advisors, mentors, curriculum work and student work programs. The special education account includes stipends for students in the "Helping Hands" program, which is a school-to-work transition program, as well as summer evaluation work and an after school unified program. The breakdown of funds is as follows:

	<b>Adopted Budget</b>	<b>Proposed Budget</b>
	<b><u>FY 2022-23</u></b>	<b><u>FY 2023-24</u></b>
Elementary	\$ 12,712	\$ 16,034
Middle	\$ 26,410	\$ 25,748
High	\$ 47,432	\$ 55,041
District	\$ 14,028	\$ 14,269
Special Education	<u>\$ 39,563</u>	<u>\$ 35,405</u>
<b>TOTAL</b>	<b>\$140,145</b>	<b>\$146,497</b>

**RATIONALE: Positions were realigned throughout the district; technology liaison positions were moved from the ARP Grant to the budget; stipends for NEASC Chair and Vice-Chair were added for the high school.**

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**Putnam Board of Education  
BUDGET NARRATIVE  
FY 2023-2024**

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**114 – Coaching**

The coaching account covers the contractual stipends for 48 coaching positions (14 at the middle school and 32 at the high school), as well as 1 athletic director at the high school and 1 athletic coordinator at the middle school. The breakdown of funds by school is as follows:

	<b>Adopted Budget <u>FY 2022-23</u></b>	<b>Proposed Budget <u>FY 2023-24</u></b>
Middle	\$ 37,880	\$ 39,618
High	<u>\$ 128,559</u>	<u>\$ 136,186</u>
Total	\$ 166,439	\$ 175,804

**RATIONALE:** An athletic coordinator position was added at the middle school and assistant coaches for wrestling and boys’ volleyball were added at the high school.

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**115 – Athletic Transportation Salaries**

This account covers the cost of drivers’ salaries to transport students to athletic events.

**RATIONALE:** The district is outsourcing more athletic transportation. Funding has been moved to a new code 517 – Athletic Transportation Services.

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**116 – Tutoring**

This account covers the cost for tutoring students who are homebound as a result of medical issues or for extended illnesses as well as other situations mandated by law. *The hourly rate next year for tutors is \$32.26*

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**200 – Fringe Benefits**

The fringe benefits account covers the cost for paid benefits such as: holidays, annuities, longevity, sick days and vacation days. These benefits vary by employee group.

**RATIONALE:** There are benefits associated with the additional noncertified positions and there was a change in longevity benefits for the certified staff.

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**210 – Health and Life Benefits**

The health and life benefits account covers the cost for medical, prescription, dental and life insurance. It also includes the Board’s contributions to the employees’ health savings accounts. The Town and Board are self-insured and belong to the Eastern Connecticut Health Insurance Program (ECHIP) collaborative. The premium shares for health insurance vary by employee group and range from 16% to 21% for the High Deductible Health Plans. As a result, the net cost to the Board varies by employee group. The Board offers two High Deductible Health Plans - \$2,500/\$5,000 and \$3,000/\$6,000.

**RATIONALE:** Health insurance rates are estimated to increase by a minimum of 2 to 3 percent.

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**Putnam Board of Education  
BUDGET NARRATIVE  
FY 2023-2024**

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**220 – FICA/Medicare**

The FICA/Medicare account covers the employer’s cost for FICA and Medicare. FICA is a U.S. federal payroll tax. It stands for the Federal Insurance Contributions Act and is deducted from each paycheck. Medicare taxes fund hospital, hospice, and nursing home expenses for elderly and disabled individuals. The employer is required to pay 7.65% of non-certified salaries, substitute salaries, fringe benefits, tutoring, extra-curricular and coaching stipends. The employer has to pay 1.45% of all certified salaries for employees hired after July 1, 1986 for Medicare tax.

**RATIONALE: The account increase is attributed to the additional noncertified positions as well as the increased fringe benefits.**

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**230 – Workers Compensation**

The workers compensation account covers the employer’s cost for workers compensation insurance. The employer is charged a percentage of each employee’s salary. The percentage varies by employee group. Rates are estimated as follows:

<i>Administration/Teaching/Clerical/All Other</i>	<i>0.0055</i>
<i>Nursing Services</i>	<i>0.0123</i>
<i>Food Services</i>	<i>0.0163</i>
<i>School Facilities</i>	<i>0.0513</i>
<i>Transportation</i>	<i>0.1094</i>

**RATIONALE: This account will fluctuate based upon wages and rates per group. The district has a new carrier and rates have decreased.**

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**240 – Pension**

The pension program is optional for non-certified staff. For those employees who participate, this account covers the employer’s contribution to the plan. The contribution represents a rate that is multiplied by the employee’s salary. The Town and Board are using Pension Edge services, and there are fees associated with this software. There are also fees for actuarial services to administer the plan.

**RATIONALE: The employer rate is determined by an actuary and is budgeted at no employer contribution for FY 2023-24. The Board will be responsible for fees only.**

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**260 – Unemployment Compensation**

The unemployment compensation account covers the employer’s portion of benefits for employees who have left the district or who are eligible to collect as a result of a reduction in force. The Board employs an agent who specializes in unemployment compensation. The Board has been able to realize a savings as a result of utilizing an outside agent to monitor claims.

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**Putnam Board of Education  
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**INSTRUCTIONAL AND OPERATING ACCOUNTS**

**300 – Admin Conferences**

This account covers the cost for professional development for board members and administrators.

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**301 – Superintendent's Expenses**

This account covers expenses incurred by the Superintendent in the performance of his professional duties. It is a contractual obligation.

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**303 – Program Enhancement**

This account covers the cost for funding field trips or programs for gifted and talented students.

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**304 – Evaluations**

This account covers the cost for independent educational evaluations as required for students with special needs. It includes psychiatric and neurological evaluations.

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**305 – Physical Therapy**

This account covers the cost for purchasing physical therapy services from a vendor outside the district.

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**306 – Consulting Services**

This account covers the cost for purchasing consulting services for the special education department for improving special education performance, including but not limited to, crisis intervention and restraint training.

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**307 – Occupational Therapy**

This account covers the cost for purchasing occupational therapy services from a vendor outside the district.

**RATIONALE: Increased cost in the contract for these services**

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**310 – Physicals**

The physical account covers the cost for assessment physicals for students in Grades 6 and 10. The account also includes physicals for drivers; the state mandates that drivers have a physical every two years. This account also covers the cost for random drug and alcohol screening for drivers. Finally, the account includes the cost for Hepatitis B shots, which can be required for new employees.

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**320 – Professional Educational Services**

This account covers the cost for services from outside vendors that support the instructional program and its administration. It includes, but is not limited to, the following: academic and behavioral coaching, instructional on-line services, Odysseyware, Lexia, Richer Picture, Edgenuity Courseware, Standards for Success, first aid and CPR training, speakers and dental screenings. This account also includes services associated with the library and music programs at the high school.

**RATIONALE: Some online services for the elementary library and middle school instructional program were reduced. The district moved from IEP Direct to CT SEDS which is a lower cost.**

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**Putnam Board of Education  
BUDGET NARRATIVE  
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**321 – Apex Technology Services**

This account covers the cost of purchasing information technology services. The district signed a 7-year contract with Apex Technology Group in FY 2020-21. Services include: high level engineering leadership, daily onsite technician, strategic planning, quarterly reporting, 24x7x365 network monitoring, disaster recovery, ongoing security assessment, help desk functions, procurement services and capital planning.

**RATIONALE: Contractual rate does not change for the life of the contract.**

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**323 – Purchased Professional/Technical Services**

This account covers the cost of purchasing specific professional or technical services from vendors outside the district. The funds in this account are for mandated translation and interpreting services for students who are English language learners. It also covers the cost associated with Fast Math, student portfolios, shredding services, on-line services and for updating the district's fixed asset inventory.

**RATIONALE: More document translation services are needed; funding was increased for more information technology projects outside the scope of the contract**

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**330 – School/Community Development**

This account covers the cost for parent conferences and communications, community meetings, family fun night, positive behavior intervention supports (PBIS), volunteer recognition, student recognition assemblies, parent and faculty meetings, staff appreciation and special events.

**RATIONALE: Promotional materials are planned to support recruitment efforts at the high school.**

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**332 – Professional Development**

This account covers the cost for professional development activities in the district. Professional development is mandated for all teachers and administrators. Professional development is also mandated for paraprofessionals and other staff by contract.

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**340 – Athletic Purchased Services**

This account covers the cost for the following: athletic trainer, officials, umpires, sports physicals, timers, ball chasers, ticket sellers, doctors, police, nurses, chaperones, ambulance, course fees, Red Cross/CPR training, fingerprinting and coaches clinics.

**RATIONALE: Costs are planned to increase and choreography and music services for the cheerleading program at the high school have been added.**

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**360 – Legal Fees**

This account covers all legal fees. It includes costs for general consultation, defense coverage, negotiations, due process hearings and settlement fees.

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**Putnam Board of Education  
BUDGET NARRATIVE  
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**380 – Staff Conferences**

This account covers the cost for staff to attend out-of-district conferences to enhance their knowledge, skills and abilities. State law also mandates individual designed professional development for teachers.

**RATIONALE: Funding has been increased at the middle school for staff to attend conferences.**

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**381 – CABA Dues and Fees**

This account covers the cost for the district to belong to CABA – the Connecticut Association of Boards of Education. CABA focuses on helping Boards of Education promote student achievement, while providing districts the information and expertise that help both the Board and the Superintendent fulfill their governance and management responsibilities. CABA services have become essential due to educational mandates passed by the General Assembly in recent years.

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**382 – Audit and Related Reports**

This account covers the cost for auditing fees. The Board is included with the Town for auditing services. The fees include the following audits: financial, grants and single audit (federal), single audit (state), EFS Year-End Expenditure Report, the food service program, the student activity accounts and the Family Resource Center, School Readiness and School Facilities accounts. This account also covers the cost for the district's GASB updates.

**RATIONALE: Funding was added for an additional GASB report.**

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**390 – Graduation Expenses**

This account covers the costs associated with graduation activities at the high school. Costs include the following: programs, invitations, tickets, flowers, sound system, awards and pins.

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**400 – Repair**

This account covers the cost for repairs to equipment such as: microscopes, musical instruments, printers, fitness equipment, scrubbers and vacuums.

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**401 – Athletic Repair**

This account covers the cost for reconditioning football equipment. It is required to meet safety standards. The district is no longer responsible for budgeting this cost.

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**411 – Water**

This account covers the cost for water and sewer usage for the district. The Board has two main accounts; one for the elementary/middle school and one for the high school. Other costs in this account include water services for hydrants and sprinkler systems at the schools.

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**420 – ABM Cleaning Services**

This account covers the cost for custodial cleaning services for the schools. The district signed a 10-year contract with ABM Industry Groups beginning July 1, 2020. The contract also includes most supplies.

**RATIONALE: The increase is attributed to the contractual agreement.**

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**Putnam Board of Education  
BUDGET NARRATIVE  
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**421 – Refuse Removal**

This account covers the cost for refuse removal for the schools. Funds for this service have been eliminated because the Board participates with the Town and there is no charge for the Board.

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**424 – Landscaping**

This account covers the cost for improving the landscaping around the district buildings. It also covers the cost for items such as mulch and crushed stone for the school grounds. The district has entered into a contract for cutting the grass.

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**429 – ABM Maintenance Services**

This account covers the cost for maintenance services for the schools. The district signed a 10-year contract with ABM Industry Groups beginning July 1, 2020.

**RATIONALE: The increase is attributed to the contractual agreement.**

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**430 – R & M of Buildings**

This account covers the cost associated with repair and maintenance of the school buildings. Items include, but are not limited to, the following: air filters, circulator pumps, flush valves, refinishing the gymnasium floors and heating valves.

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**431 – Code Compliance**

This account covers the cost for the following inspections: fire extinguisher, elevator, tank testing, asbestos, bleacher and radon.

**RATIONALE: Funds for asbestos inspections and bleacher inspections are not needed next year.**

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**432 – R & M of Buses (Vehicles)**

This account covers the cost for repair and maintenance of the vehicles in the fleet. It includes costs for tires, warranty and parts, inspections and supplies. There are a total of 12 vehicles in the fleet; 1 is a full size bus as well as one 26-passenger with wheelchair lifts, one activity bus and one truck. The district also has 8 vans; 1 is a 7-passenger van, 3 are 8-passenger vans, 3 are 10-passenger vans and 1 is used in the Food Service Department. The vans are used primarily for special needs runs. The district uses its full-size buses for field trips and athletic trips. The following information represents the numbers and ages of the vehicles in the fleet.

<u>Vans</u>	<u>Buses</u>
1 .....2002 (School Facilities)	1 ..... 2017 (Activity Vehicle)
2 .....2009	2 ..... 2019
1 .....2012	
1 .....2015	<u>Truck</u>
1 .....2018	1 ..... 2017 (School Facilities)
1 .....2019	
1 .....2020 (Food Service)	

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**Putnam Board of Education  
BUDGET NARRATIVE  
FY 2023-2024**

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**433 – Interior Maintenance**

This account covers the cost for maintaining the interior of the school buildings. Items can include, but are not limited to, the following: door locks, batteries, shades, replacement clocks, electronic heating valves, thermostats, locker parts, paint, rollers and brushes.

**RATIONALE: The district is anticipating an increase in costs for maintenance supplies.**

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**434 – Exterior Maintenance**

This account covers the cost for maintaining the exterior of the school buildings. Items include, but are not limited to, the following: field paint, glass replacement, ice melt and traffic paint.

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**435 – Facilities Service Contracts**

This account covers the cost for service contracts for the school buildings. It includes: All-State Fire Equipment, Associated Security, Griggs and Browne, EDS Mechanical, Simplex, New England Pump and Venture Communications.

**RATIONALE: The district is anticipating an increase in costs for contracts and there was a renewal of a service contract that was previously under the high school project.**

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**436 – Technology Service Contracts**

This account covers the cost for service contracts related to technology in the district. These contracts have increased in the past few years due to the fact that the district is increasingly relying on technology instead of paper and textbooks. It includes: PowerSchool (student management system, grading system and state reporting module), SNAP (student health program), Infinite Visions (accounts payable, payroll and human resources), Barracuda (spam and virus protection for E-mail), Dibels (database), Star (literacy and math), Civic Plus (web page hosting), Destiny (library automation program), Frontline (web-based application program) and Parent Square (district communication program).

**RATIONALE: There is a decrease because some service contracts are no longer needed.**

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**437 – Transportation Mechanic**

This account covers the cost for a full-time transportation mechanic. This account will no longer be used because the district is outsourcing its home-to-school transportation.

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**440 – Rental**

This account covers the cost for medical equipment for student needs, the district's copier program and the building lease for the transition program.

**RATIONALE: The building lease for the "Helping Hands" transition program is being moved to a grant.**

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**443 – Rental - Computers**

This account covers the cost for leasing one-to-one devices for students. Beginning with the 2020-21 year, the district entered into a 4-year lease program for one-to-one devices. The district entered into a second lease program in FY 2022-23.

**RATIONALE: The new lease program costs are less.**

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**Putnam Board of Education  
BUDGET NARRATIVE  
FY 2023-2024**

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**510 – Special Education Transportation**

This account covers the contracted costs associated with mandated transportation for special needs students in and out of the district both during the school year and in the summer months.

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**512 – Field Trips**

This account covers the contracted transportation costs associated with field trips for students across all grade levels.

**RATIONALE: More trips are planned by the schools.**

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**517 – Athletic Transportation Services**

This account covers the contracted transportation costs associated with athletic trips for students at the middle school and high school.

**RATIONALE: This is a new account code for outsourcing athletic trips. Funds were previously budgeted in the 115 account called Athletic Transportation Salaries.**

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**518 – Student Transportation – AA Transportation**

The district signed a 7-year contract with AA Transportation beginning July 1, 2020, for outsourcing its home-to-school transportation. This account covers the contracted costs associated with mandated transportation for students in and out of the district both during the school year and in the summer months.

**RATIONALE: The increase is attributed to the contractual agreement.**

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**519 – Student Transportation**

This account covers the cost for transporting homeless students to and from school.

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**520 – Property and Liability Insurance**

This account covers the cost for the following insurances: property and general liability, transportation, cyber liability, school board legal liability and sports. Costs are estimated based upon information we received from the district’s consultant, HD Segur. The estimated costs are as follows:

Sports Insurance	\$ 7,075
Property and Liability	\$ 83,446
Cyber Liability	\$ 15,750
Transportation	\$ 5,597
School Board Legal Liability	<u>\$ 4,664</u>
TOTAL	\$ 116,532

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**530 – Communications/Postage**

This account covers the cost of postage for the district. The Board continues to make every effort to increase its communication to parents and the community using email, texting and the district web site.

**RATIONALE: There is a decrease due to more electronic communication in student services.**

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**Putnam Board of Education  
BUDGET NARRATIVE  
FY 2023-2024**

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**531 – Telephone**

This account covers the cost for basic, local and long distance telephone services, cellular services and other fees.

**RATIONALE: The costs for the Helping Hands program is being moved to a grant.**

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**540 – Advertising**

This account covers the cost for advertising vacancies throughout the district. Besides newspapers, the Board actively utilizes other avenues such as websites and free postings to secure the best qualified candidates for all vacant positions.

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**550 – Printing**

This account covers the cost for printing items such as: referral forms, student passes, enrollment cards, brochures, student portfolios, window envelopes, stationery and course study guides.

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**560 – Tuition**

This account covers the costs for tuition for special education students placed in and out of the district as well as out of state. The budgeted amount meets current individual student education plans. However, unanticipated placements continue to occur.

**RATIONALE: The district anticipates using the Medicaid account to offset these costs.**

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**561 – Vocational Agriculture**

This account covers the tuition cost for students to attend the regional vocational agriculture program at Killingly High School. *Tuition is planned for 7 students.*

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**562 – Adult Education**

This account covers the local portion of mandated adult education services. The State has a grant program that covers the other portion. The programs that are offered to Putnam residents are: adult education, credit diploma, citizenship, English as a Second Language (ESL) and GED.

**RATIONALE: The State has decreased their support resulting in an increase to the district.**

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**564 – Magnet School Tuition**

This account covers the cost for students to attend magnet schools or alternative educational schools. In 2015, the Board of Education voted to drop out of their magnet partnerships. The district withdrew in 2017-18. Beginning with the 2017-18 school year, the district no longer provided transportation to magnet schools.

**RATIONALE: More students attended in FY 2022-23 than originally budgeted so they are being budgeted to continue next year. Currently 2 students attend the full-time magnet school in Willimantic and 13 students attend Quinebaug Valley Middle College. It is difficult to predict how many students will enroll in magnet schools because decisions to attend are made after the budget has been adopted.**

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**Putnam Board of Education  
BUDGET NARRATIVE  
FY 2023-2024**

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**580 – Travel**

This account covers the cost for travel and mileage reimbursement for professional development. Mileage is reimbursed at the IRS rate.

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**601 – Building Maintenance Supplies**

This account covers the cost for supplies for maintaining the schools. Items include: batteries, posters and signage. Most of the supplies such as paper towels, trash liners, floor cleaners and toilet tissue are being provided under the contract with ABM Industry Group.

**RATIONALE: The district is budgeting for new legislation that expands the need for feminine hygiene products and dispensers in all bathrooms.**

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**602 – Sports Supplies**

This account covers the cost for supplies for the athletic program.

**RATIONALE: Supplies to support homecoming and senior gifts at the high school are being budgeted.**

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**603 – Security**

This account is for the costs associated with security equipment and supplies such as controllers, switches, proximity readers and radios.

**RATIONALE: The increase in the account is for replacement radios for the high school.**

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**604 – Sports Uniforms**

This account covers the cost for uniforms for the athletic program. Both the middle school and high school have uniform replacement programs.

**RATIONALE: Purchases are planned for middle school cross country and track as well as boys' soccer, cheerleading, golf and wrestling programs at the high school.**

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**611 – Instructional Supplies**

This account covers the costs for supplies that support the instructional programs in each of the schools.

**RATIONALE: The increase in this account is primarily due to the replacement of microscopes for science, musical instruments and physical education supplies at the middle school as well as a new math curriculum and jam band instruments at the high school.**

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**612 – Administrative Supplies**

This account covers the cost of supplies for the operation of the administrative offices.

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**621 – Natural Gas**

This account covers the cost of natural gas for the high school.

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**Putnam Board of Education  
BUDGET NARRATIVE  
FY 2023-2024**

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**622 – Electricity**

This account covers the cost for electricity for the district. There are six accounts that include the following: elementary school, middle school, high school, high school sign, buses at Fox Road and the Helping Hands Program on Fox Road. The district locked into a generation rate of 0.06920 per kilowatt hour for the period April 2021 through January of 2025. In addition to the generation rate, there is a delivery/distribution rate per kilowatt hour estimated at 0.06000. The district has utilized a program to reimburse the cost of purchasing LED fixtures to replace older fixtures. Beginning with the 2020-21 year, the district will participate in a power management energy savings program with Eversource that will end on June 30, 2023. The district also anticipates savings from the solar projects at both the middle school and high school. The Town has included the elementary school on its list to receive monthly credits from its solar project.

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**623 – Propane**

This account covers the cost for propane. The district has two propane tanks as follows: 1,000 gallon at the elementary school for the cafeteria and 120 gallon at the high school for the garage.

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**624 – Fuel Oil**

This account covers the cost for fuel oil for the elementary and middle schools. The district uses approximately 60,000 gallons each year.

**RATIONALE: The cost of fuel oil has escalated. The district is budgeting \$3.25 per gallon for 60,000 gallons.**

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**626 – Gasoline/Diesel**

This account covers the cost for fuel for the school bus fleet, the vans and the school facilities truck. The district uses approximately 8,700 gallons of unleaded gas and 20,000 gallons of diesel fuel each year.

**RATIONALE: The district is locked in with the Town for both diesel and unleaded gasoline. Current pricing is \$4.32 for diesel and \$3.80 for unleaded. The district is budgeting \$3.75 for diesel and \$3.20 for unleaded.**

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**641 - Textbooks**

This account covers the cost for new and replacement textbooks for all instructional areas.

**RATIONALE: A new math program was purchased in 2022-23 for the middle school.**

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**642 – Books**

This account covers the cost for books that are used to enhance, update or replace the collections in the library-media centers.

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**643 – Reference Books**

This account covers the cost for books that are used to enhance, update or replace the reference books in the library-media centers. It includes specialized encyclopedias, dictionaries and almanacs. It also includes database reference sources and assorted materials for curriculum support.

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**Putnam Board of Education  
BUDGET NARRATIVE  
FY 2023-2024**

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**644 – Periodicals**

This account covers the cost to subscribe to periodicals that are used to enhance and support student learning, the curriculum and the health services program. It includes items such as magazines, newspapers and journals.

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**645 – Non-Print**

This account covers the cost for non-print materials that are used to enhance, update or replace the non-print materials in the library-media centers. It includes items such as software, videos and DVDs.

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**650 – Technology Related Supplies**

This account covers the cost for supplies related to technology and hardware including toner cartridges.

**RATIONALE: This account is being increased based upon historical trend in spending.**

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**690 – Support Materials**

This account covers the cost for materials that are used in the areas that support the academic subjects. The support areas are: guidance, library, psychology, speech, social work and curriculum development. It includes items related to mental health, careers, CDs, testing materials, parent resources, counseling, assessment and anti-bullying.

**RATIONALE: Supplies were added for NEASC at the high school.**

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**730 – Equipment**

This account covers the cost for equipment items in the district.

**RATIONALE: Purchases are planned to replace floor vacuums and a carpet machine for the school facilities department.**

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**732 – Vehicles**

This account is for vehicles used to transport persons or objects. Some examples are: buses, vans, trucks and automobiles.

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**733 – Furniture**

This account covers the purchase of new furniture for classrooms and offices.

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**734 – Technology Equipment**

This account covers the cost of technology-related equipment and technology infrastructure. Examples are: network equipment, servers, printers, computers, laptops and other peripherals and devices. It includes funding for the district's technology plan.

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**735 – Technology Software**

This account covers the cost of software for classroom and district use.

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**Putnam Board of Education  
BUDGET NARRATIVE  
FY 2023-2024**

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**736 – Athletic Equipment**

This account covers the cost for equipment items for the athletic program. There are no budgeted equipment acquisitions for next year.

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**811 – Athletic Dues and Fees**

This account covers the cost for dues and fees associated with the athletic program. It includes items such as: league meets, CIAC, CAS, CSC, CAAD, CHSCA and All State Fees.

**RATIONALE: The increase in the account is attributed to costs and competition fees for cheerleading at the high school.**

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**890 – Dues and Fees**

This account covers the cost for dues and fees associated with the instructional and support programs throughout the district. It includes items such as: Eastconn, American Library Association, participation and audition fees for the music program, Association for Supervision and Curriculum Development, museum fees, Advanced Placement, math and science competitions, All State, All New England, New England Association of Schools and Colleges, National Honor Society, Student Council, Scholar/Athlete Events, Connecticut Association of Public School Superintendents, Connecticut Association of School Business Officials, Northeast Area Superintendents' Association, Northeast Connecticut Chamber of Commerce, Putnam Business Association, recertification fees, testing fees and field trip fees.

**RATIONALE: The increased costs are attributed to fees for NEASC, the UCONN ECE program and the freshman honors program at the high school.**

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Location	Description	FY 2022-23 Budget	FY 2023-24 Proposed	Dollar Difference	Percent Difference
01	ELEMENTARY SCHOOL	2,686,724	2,902,090	215,366	8.02%
02	MIDDLE SCHOOL	3,158,981	3,058,195	(100,786)	-3.19%
03	HIGH SCHOOL	3,001,463	3,185,244	183,781	6.12%
04	CENTRAL OFFICE	671,746	658,942	(12,804)	-1.91%
05	BOARD OF EDUCATION	86,747	78,383	(8,364)	-9.64%
06	DISTRICT WIDE	762,806	803,561	40,755	5.34%
07	INFORMATION TECHNOLOGY	407,960	407,159	(801)	-0.20%
08	NURSING SERVICES	341,211	341,649	438	0.13%
09	SCHOOL FACILITIES	1,718,710	1,862,078	143,368	8.34%
10	TRANSPORTATION	1,121,599	1,167,078	45,479	4.05%
21	SPECIAL EDUCATION	5,450,461	5,939,770	489,309	8.98%
	<b>Totals</b>	<b>19,408,407</b>	<b>20,404,150</b>	<b>995,743</b>	<b>5.13%</b>

Cost Centers not in the Budget

Family Resource Center	1,014,712	1,026,114	11,402	1.12%
Food Service Program*	901,920	1,017,131	115,211	12.77%

\*The food service program is self supporting.

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**BOARD OF EDUCATION  
CAPITAL PLAN  
2023-2026**

<b>ITEMS</b>	<b><u>2023-24</u></b>	<b><u>2024-25</u></b>	<b><u>2025-26</u></b>
Badge Access Outside Doors	\$ 25,000		
Roof Repairs (PES)	\$ 15,000		
K-8 Desk and Chair Replacement Cycle	\$ 20,000	\$ 20,000	\$ 20,000
Project Adventure Equipment	\$ 27,000		
Safety and Security Cameras	\$ 20,000	\$ 20,000	\$ 20,000
Vans	\$ 35,000	\$ 35,000	\$ 35,000
<b>Total</b>	<b>\$ 142,000</b>	<b>\$ 75,000</b>	<b>\$ 75,000</b>

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**Putnam Public Schools  
PROJECTED  
EXCESS COST REPORT  
FY 2023-2024**

	Date Started	Placed	Educational Placement	Public - 1	560	510	Cost	Trans	Total	1 x \$20,301 4.5 x \$91,355	Cost Over Single Cost	Excess	BOE
					Tuition	Trans.						Cost Grant	Net Cost
	Date Left	By		Private - 0	Cost	Cost	In-District	In-District					
1	07/01/23 - 06/30/24	BOE	The Learning Clinic	0	\$ 88,143.75	\$ 4,944.21	\$ 620.40	\$ 16,477.20	\$ 110,185.56	\$ 91,355.00	\$ -	\$ 18,830.56	\$ 91,355.00
2	07/01/23 - 06/30/24	BOE	The Bradley School-New London Regional	0	\$ 52,921.40	\$ 10,000.00	\$ -	\$ -	\$ 62,921.40	\$ 91,355.00	\$ -	\$ -	\$ 62,921.40
3	07/01/23 - 06/30/24	BOE	High Roads Windham County	0	\$ 76,094.19	\$ -	\$ -	\$ 9,000.00	\$ 85,094.19	\$ 91,355.00	\$ -	\$ -	\$ 85,094.19
4	07/01/23 - 06/30/24	BOE	Northeast Regional Program	1	\$ 77,250.00	\$ 2,000.00	\$ -	\$ 9,000.00	\$ 88,250.00	\$ 91,355.00	\$ -	\$ -	\$ 88,250.00
5	07/01/23 - 06/30/24	BOE	QMC	1	\$ 16,202.00	\$ -	\$ -	\$ -	\$ 16,202.00	\$ 91,355.00	\$ -	\$ -	\$ 16,202.00
6	07/01/23 - 06/30/24	BOE	Killingly High School	1	\$ 12,000.00	\$ -	\$ -	\$ 2,000.00	\$ 14,000.00	\$ 91,355.00	\$ -	\$ -	\$ 14,000.00
7	07/01/23 - 06/30/24	BOE	QMC	1	\$ 16,202.00	\$ -	\$ -	\$ -	\$ 16,202.00	\$ 91,355.00	\$ -	\$ -	\$ 16,202.00
8	07/01/23 - 06/30/24	DCF	QMC	1	\$ 16,202.00	\$ -	\$ -	\$ -	\$ 16,202.00	\$ 20,301.00	\$ -	\$ -	\$ 16,202.00
9	07/01/23 - 06/30/24	BOE	Susan Wayne Center of Excellence	0	\$ 99,806.00	\$ 35,000.00	\$ -	\$ -	\$ 134,806.00	\$ 91,355.00	\$ -	\$ 43,451.00	\$ 91,355.00
11	07/01/23 - 06/30/24	BOE	Joshua Center Northeast	0	\$ 80,788.00	\$ -	\$ -	\$ 22,000.00	\$ 102,788.00	\$ 91,355.00	\$ -	\$ 11,433.00	\$ 91,355.00
12	07/01/23 - 06/30/24	BOE	High Roads Windham County	0	\$ 76,094.19	\$ -	\$ -	\$ 9,000.00	\$ 85,094.19	\$ 91,355.00	\$ -	\$ -	\$ 85,094.19
13	07/01/23 - 06/30/24	BOE	QMC	1	\$ 11,103.40	\$ -	\$ -	\$ -	\$ 11,103.40	\$ 91,355.00	\$ -	\$ -	\$ 11,103.40
14	07/01/23 - 06/30/24	BOE	The Learning Clinic	0	\$ 92,653.39	\$ 16,198.37			\$ 108,851.76	\$ 91,355.00	\$ -	\$ 17,496.76	\$ 91,355.00
15	07/01/23 - 06/30/24	BOE	The Bradley School-Windham County	0	\$ 48,445.00	\$ -	\$ -	\$ 15,500.00	\$ 63,945.00	\$ 91,355.00	\$ -	\$ -	\$ 63,945.00
16	07/01/23 - 06/30/24	BOE	The Bradley School-Windham County	0	\$ 48,445.00	\$ -	\$ -	\$ -	\$ 48,445.00	\$ 91,355.00	\$ -	\$ -	\$ 48,445.00
17	07/01/23 - 06/30/24	BOE	The Learning Clinic	0	\$ 92,653.39	\$ 16,198.37	\$ -	\$ -	\$ 108,851.76	\$ 91,355.00	\$ -	\$ 17,496.76	\$ 91,355.00
18	07/01/23 - 06/30/24	BOE	Killingly High School	1	\$ 12,000.00	\$ -	\$ -	\$ 2,000.00	\$ 14,000.00	\$ 91,355.00	\$ -	\$ -	\$ 14,000.00
19	07/01/23 - 06/30/24	BOE	Harmony Hill	0	\$ 64,393.94	\$ 25,000.00	\$ -	\$ -	\$ 89,393.94	\$ 91,355.00	\$ -	\$ -	\$ 89,393.94
20	07/01/23 - 06/30/24	BOE	High Roads Windham County	0	\$ 76,094.19	\$ -	\$ -	\$ 9,000.00	\$ 85,094.19	\$ 91,355.00	\$ -	\$ -	\$ 85,094.19
21	07/01/23 - 06/30/24	BOE	High Roads Windham County	0	\$ 76,094.19	\$ -	\$ -	\$ 9,000.00	\$ 85,094.19	\$ 91,355.00	\$ -	\$ -	\$ 85,094.19
22	07/01/23 - 06/30/24	BOE	CABI	0	\$ 130,291.63	\$ 200.00	\$ 32,781.81	\$ 94,751.76	\$ 258,025.20	\$ 91,355.00	\$ -	\$ 166,670.20	\$ 91,355.00
23	07/01/23 - 06/30/24	BOE	The Bradley School-Windham County	0	\$ 48,445.00	\$ -	\$ -	\$ 15,500.00	\$ 63,945.00	\$ 91,355.00	\$ -	\$ -	\$ 63,945.00
24	07/01/23 - 06/30/24	BOE	Northeast Regional Program	1	\$ 125,649.70	\$ 3,914.00	\$ -	\$ 15,500.00	\$ 145,063.70	\$ 91,355.00	\$ -	\$ 53,708.70	\$ 91,355.00
25	07/01/23 - 06/30/24	BOE	High Roads Windham County	0	\$ 116,806.17	\$ -	\$ -	\$ 9,000.00	\$ 125,806.17	\$ 91,355.00	\$ -	\$ 34,451.17	\$ 91,355.00
26	07/01/23 - 06/30/24	BOE	Joshua Center Northeast	0	\$ 80,788.00	\$ -	\$ -	\$ 22,000.00	\$ 102,788.00	\$ 91,355.00	\$ -	\$ 11,433.00	\$ 91,355.00
27	07/01/23 - 06/30/24	BOE	The Bradley School-New London Regional	0	\$ 52,921.40	\$ 10,000.00	\$ 2,832.50	\$ -	\$ 65,753.90	\$ 91,355.00	\$ -	\$ -	\$ 65,753.90
<b>TOTALS</b>					<b>\$ 1,688,487.93</b>	<b>\$ 123,454.95</b>	<b>\$ 36,234.71</b>	<b>\$ 259,728.96</b>	<b>\$ 2,107,906.55</b>		<b>\$ -</b>	<b>\$ 374,971.15</b>	<b>\$ 1,732,935.40</b>

Special Education Tuition	\$ 1,327,000.00	
Medicaid Account	\$ 100,000.00	
Special Education Transportatoin	\$ 100,000.00	
<b>Total Funding from the Budget</b>	<b>\$ 1,527,000.00</b>	
Estimated State Excess Cost Reimbursement	\$ 285,915.50	76.25%
<b>Total Funding to cover all costs</b>	<b>\$ 1,812,915.50</b>	
Total of all costs (minus in-district cost)	\$ 1,811,942.88	
<b>Projected Balance</b>	<b>\$ 972.62</b>	

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**Putnam Board of Education  
Current Grants and Other Revenue Sources  
FY 2022-2023**

<b>Description</b>	<b>Total</b>
Family Resource Center Grant	\$ 101,725
Family Resource Center - Projected Revenue	\$ 69,000
School Readiness Program Grant	\$ 611,457
School Readiness Program - Projected Revenue	\$ 219,000
Quality Enhancement	\$ 6,447
Headstart	\$ 10,000
Adult Education	\$ 64,703
IDEA Section 611	\$ 381,874
IDEA Section 619	\$ 24,156
Carl D. Perkins	\$ 21,716
Title I - Education of the Disadvantaged	\$ 379,333
Title IIA - Teacher/Principal Training and Recruiting	\$ 41,365
Title III - English Language Learners	\$ 7,945
Title IV - Student Support and Academic Enrichment	\$ 29,202
Food Service Program (State and Federal Reimbursements)	\$ 1,342,399
Food Service Program - Projected Revenue	\$ 66,934
Alliance	\$ 268,431
Interdistrict Cooperative Grant - Eastconn	\$ 100,000
ESSER II Special Education Recovery	\$ 40,000
ESSER II Special Education Recovery Bonus	\$ 25,000
ESSER II Family Resource Center	\$ 25,000
American Rescue Plan (ARP)	\$ 2,647,634
American Rescue Plan IDEA 611	\$ 63,903
Special Education Stipends	\$ 15,000
FAFSA Challenge	\$ 5,000
	<b>\$ 6,567,224</b>
<b>Summary</b>	
State Grants	\$ 1,152,763
Federal Grants	\$ 5,059,527
Other Grants	\$ -
Other Revenue	\$ 354,934
	<b>\$ 6,567,224</b>

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**Putnam Board of Education  
Grant Summary  
FY 2022-2023**

Name and Purpose of Grant	Grades or Population Served	Federal or State	Competitive or Entitlement	Grant Award	Estimated Other Revenue
<p><b><i>Family Resource Center</i></b>            The FRC provides family support and prevention programs as well as information, resources and school-based activities that help to meet the needs of children and families. The FRC also provides a link between families, the school and the community. There are seven mandated components of a family resource center: (1) Parents As Teachers Program, (2) Preschool Programs, (3) School Age Child Care, (4) Positive Youth Development, (5) Resource and Referral Services, (6) Support and Training for Child Care, and (7) Adult Education. Staffing includes: 1 director, 1 administrative assistant, 1 head teacher, 1 parent educator and 2 child care assistants. The grant and other revenue received for the FRC support the staff as well as the following: field trips, parent activities, travel, professional development and supplies.</p>	Birth to Adult	State	Entitlement	\$ 101,725	\$ 69,000
<p><b><i>School Readiness and Childcare</i></b>            The school readiness grant program provides fully integrated preschool services to Putnam children and families. The program offers part day/school year slots, full day/school year slots and full day/full year slots on a sliding fee scale to children ages 3 and 4 years old. Comprehensive family services are offered to families enrolled in the program through the Putnam FRC. Staffing includes: 1 preschool teacher, 2 head teachers, 3 paraprofessionals and 7 child care assistants. The grant and other revenue received support the staff as well as the following: parent activities, field trips, curriculum, professional development, travel and supplies. The grant also covers a portion of the grant coordinator.</p>	Preschool	State	Entitlement	\$ 611,457	\$ 219,000

**Putnam Board of Education  
Grant Summary  
FY 2022-2023**

Name and Purpose of Grant	Grades or Population Served	Federal or State	Competitive or Entitlement	Grant Award	Estimated Other Revenue
<p><b>Quality Enhancement</b> This grant is awarded to the Putnam FRC to compliment the school readiness preschool initiatives. The grant provides professional development for school readiness staff, preschool staff and private center and home-based providers. A parent component is also included in the grant to make parents aware of the CT preschool Curriculum Frameworks and Assessment Tool.</p>	Daycare Providers	State	Entitlement	\$ 6,447	
<p><b>Headstart</b> Funding is used to cover a portion of the salary for the FRC Director who is responsible for the coordination and implementation of the educational component of the Headstart program.</p>	Preschool	Federal	N/A	\$ 10,000	
<p><b>Adult Education</b> The adult education program is run by Eastconn. The grant covers tuition for the programs that are offered to Putnam citizens.</p>	Putnam Citizens	State	Entitlement	\$ 64,703	
<p><b>Carl D. Perkins</b> Perkins funds are used to improve vocational technical programs. The grant provides support of materials for the business and technology curriculum areas.</p>	Grades 9 - 12	Federal	Entitlement	\$ 21,716	

**Putnam Board of Education  
Grant Summary  
FY 2022-2023**

Name and Purpose of Grant	Grades or Population Served	Federal or State	Competitive or Entitlement	Grant Award	Estimated Other Revenue
<p><b>IDEA Section 611</b> Funds are used to support the needs for children with disabilities. The grant includes funding for 1 teacher and 8 paraprofessionals.</p>	Grades PK - 12	Federal	Entitlement	\$ 381,874	
<p><b>IDEA Section 619</b> Funding covers the cost of 1 paraprofessional for the preschool program.</p>	Preschool	Federal	Entitlement	\$ 24,156	
<p><b>Title I - Education of the Disadvantaged</b> The Title I program is for providing supplementary reading services to students. The grant includes costs for the following: 1 literacy coach and 2 reading teachers</p>	Grades K - 4	Federal	Entitlement	\$ 379,333	
<p><b>Title II, Part A - Teacher/Principal Training and Recruiting</b> This grant is used to support the salary for 1 kindergarten teacher. Funds are shared with one nonpublic school.</p>	Kindergarten	Federal	Entitlement	\$ 41,365	
<p><b>Title III - English Language Learners</b> Funds are being utilized to support a part-time paraprofessional to work with ELL students. Funds are also shared with one non-public school.</p>	Grades PK-12	Federal	Entitlement	\$ 7,945	

**Putnam Board of Education  
Grant Summary  
FY 2022-2023**

Name and Purpose of Grant	Grades or Population Served	Federal or State	Competitive or Entitlement	Grant Award	Estimated Other Revenue
<p><b><i>Title IV, Part A - Student Support and Academic Enrichment</i></b> Funds are being used to purchase the services of College Planning Partnership to work with Putnam High School to prepare students for SAT testing. Some funding is also being used for platforms to support students with both remedial instruction as well as accelerated/enhanced instruction.</p>	Grades PK-12	Federal	Competitive	\$ 29,202	
<p><b><i>Food Service Program</i></b> The food service program is run by the district. The state and federal government provide funds to the district in the form of <i>reimbursements</i> for meals served. The meals include breakfast, lunch, and supper. The current program is self-supporting.</p>	Grades PK - 12	Federal and State	N/A	\$ 1,342,399	\$ 66,934
<p><b><i>Alliance</i></b> Funds are being utilized for a preschool social worker and 7 SRBI interventionists/paraprofessionals to provide academic support for students in both literacy and mathematics.</p>	Grades PK-12	State	Entitlement	\$ 268,431	
<p><b><i>Interdistrict Cooperative Grant</i></b> This is an interdistrict cooperative grant that was awarded to Putnam but will be administered by Eastconn. The project title is Mindful Transformations. Funds are used for a program instructor, resource specialist, clerical, field trips, guest speakers, supplies, and project materials.</p>		State	Entitlement	\$ 100,000	

**Putnam Board of Education  
Grant Summary  
FY 2022-2023**

Name and Purpose of Grant	Grades or Population Served	Federal or State	Competitive or Entitlement	Grant Award	Estimated Other Revenue
<p><b><i>ESSER II SPECIAL EDUCATION RECOVERY</i></b> The district will use these funds for a behavioral interventionist to support students with social, emotional and behavioral needs.</p>	Grades PK - 12	Federal	Entitlement	\$ 40,000	
<p><b><i>ESSER II SPECIAL EDUCATION RECOVERY BONUS</i></b> Funds will be used for behavior support program evaluation and coaching, classroom materials and books for students that require direction instruction in living skills, money skills and job skills.</p>	Grades PK - 12	Federal	Entitlement	\$ 25,000	
<p><b><i>ESSER II FAMILY RESOURCE CENTER</i></b> This grant will be used to support staff for after school tutoring to address students with learning loss. Funds will also be used for field trips and associated transportation costs as well as instructional supplies for after school and summer enrichment programs.</p>		Federal	Entitlement	\$ 25,000	
<p><b><i>American Rescue Plan (ARP)</i></b> These funds are being used to cover teachers and support staff who are providing academic support to students. Funds are also being used for summer and after school enrichment programs, technology liaisons, family outreach, contracted services for mental health and technology to support student learning.</p>	Grades PK - 12	Federal	Entitlement	\$ 2,647,634	



**Putnam Board of Education  
Grant Summary  
FY 2022-2023**

Name and Purpose of Grant	Grades or Population Served	Federal or State	Competitive or Entitlement	Grant Award	Estimated Other Revenue
<p><b>American Rescue Plan IDEA 611</b> Funds are being utilized for one paraprofessional for students with special needs. A portion of the funds is being used to support the cost of behavior supports as well as specialized literacy and numeracy materials to be used with students requiring direct, explicit and systematic instruction.</p>	Grades PK - 12	Federal	Entitlement	\$ 63,903	
<p><b>Special Education Stipends</b> A portion of this grant is used for stipends to pay teachers to participate in behavioral programming for in-district students. Funds are also being used to pay paraprofessionals to support students in extended school year services. Other funds are being utilized for trauma sensitivity training and professional development for teachers utilizing the Wilson Reading System.</p>	Grades PK - 12	Federal		\$ 15,000	
<p><b>FAFSA Challenge Grant</b> This grant is being used to provide scholarships for students to attend institutions of higher education. Some funding is also being used for the Parent Expo Workshop.</p>	Grades 9 - 12	Federal		\$ 5,000	
			State Grants	\$ 1,152,763	
			Federal Grants	\$ 5,059,527	
			Other Grants	\$ -	
			Other Revenue	\$ 354,934	
			<b>GRAND TOTAL</b>	<b>\$ 6,567,224</b>	

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